A model of good practice for achieving permanence through adoption

Timescale

Process

Responsibility

Key Information

Process flow

- **Core Assessment**
  - **CP conference review**
  - **FGC**
  - **Edge of care meeting**
- **1st LAAM**
- **Adoption possible outcome**
  - **Pre-proceedings meeting in some cases**
  - **Adoption social worker allocated to co-work with child social worker**
  - **Adoption Tasks and timescales meetings**
- **Multi-agency care planning meeting**
- **Documents Quality Assured**
- **2nd LAAM**
- **Proceedings instigated see page 2**

Responsibility

- Social worker
- IRO/district manager/social worker
- Strategic Service Manager
- Adoption Senior Pracs, child & adoption social workers
- Practice Manager
- District, Principal & Practice Managers
- Strategic Service Manager

Key Information

- Background/ historical info birth parents/siblings
- CAMHS Consultation
- Specialist assessments
- Care Plan
- Start CPR
- Completed CPR

Timescale

- 3 months
- 1 week

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Timescale		Process	Responsibility	Adoption Information

Process column:
- Proceedings instigated (see page 1 for pre-proceedings)
- 1st Hearing
- Case Management Conference (CMC)
- LAC Review
- Case progress review
- Quality Assurance final documents. Meeting medical and legal advisors
- Documents sent to ADM
- ADM Decision
- Final Multi-Agency Care Planning Meeting
- Placement Order Application
- IRH
- Final Hearing

Timescale / Total Weeks:
- Total Weeks
- 6 days → 1
- 1 to 7 weeks → 2 - 8
- 2 weeks → 10
- 2 weeks → 11
- 1 to 3 weeks → 12
- 1 week → 14
- 15
- 2 weeks → 15
- 17
- 1 to 8 weeks → 25
- 1 week → 26

Responsibility:
- IRO, social worker
- District manager, practice manager, social worker
- Adoption Agency Advisor, social worker, medical and Legal advisors
- Adoption Agency Advisor/ Adoption admin
- Agency Decision Maker
- Practice Manager

Adoption Information:
- Update CPR
- Complete Specialist assessments
- Medical Report
- Update Care Plan
- All papers updated
- LAC mins
- Agency Advisor Summary
- Final Care Plan