



STATEMENT OF PURPOSE

Regent Street Home

URN: 2544274

Wakefield Council

County Hall

Wakefield

WF1 2QL

29th September 2022

Registered Dual Registered Manager

Laura Ellis

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The Children's Homes regulations 2015 incorporate the nine Quality Standards for children's homes:

These standards formulate the new inspection framework for children's residential care.

Regulation 6. The Quality and Purpose of Care standard

Regulation 7. The Children's Wishes and Feelings standard

Regulation 8. The Education standard

Regulation 9. The Enjoyment and Achievement standard

Regulation 10. The Health and Well-being standard

Regulation 11. The Positive Relationships standard

Regulation 12. The Protection of Children standard

Regulation 13. The Leadership and Management standard

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Children's Homes Regulation 5 runs through all the Quality Standards and promotes the role of partnership working, and the challenging of partners to ensure the needs of the child are met in line with the care planning process:

In meeting regulations 6 to 14, the registered manager must ensure that staff;

- (a) Seek to involve each child's placing authority effectively in the child's care, in line with the child's relevant plans;
- (b) Seek to develop and maintain an effective working relationship with all relevant persons—
 - (i) involved in the care and protection of children in the area where the children's home is located;
 - (ii) In relation to each child's care, to seek to secure the input and services required to meet each child's needs;
- (c) If the response of the placing authority or any of the relevant persons is inadequate in relation to their role, challenge them to seek to ensure that each child's needs are met in line with their relevant plans. (Children's Homes Regulations 2015)

Regent Street Home in implementing the Quality Standards will:

- Be accountable for its key responsibilities.
- Prepare to explain evidence and be challenged on our practice.
- Make self-evaluation more meaningful.
- Be effective in our systems to evidence children and young people's experiences and progress.
- Identify our priorities for improvement.
- Support young people in development and improving outcomes.

Section 2: Providing Care

OVERALL AIMS and OBJECTIVES OF REGENT STREET HOME:

Regent Street Home's overall purpose is to provide a safe, warm, nurturing and empowering environment for young people to access.

Where possible to assist in supporting and offering children and families time to rebuild and recover from problem situations by planning and providing positive care plans. To Offer productive and supportive care packages to enable young people to reconnect with their families with the appropriate and assessed support to work closely with their families and all stakeholders.

Overall purpose:

- Young people are placed at Regent Street Home for a variety of reasons. These may include:
- Family and Placement breakdown, foster placements and other residential placements.
- Young people with particular behaviour and/or emotional difficulties that make it very difficult to live within a family setting at this time.
- Young people who have experienced trauma and abuse.
- Young people returning to live in Wakefield who have previously been placed in residential settings outside of the Wakefield area.

Regent Street Home is a Residential Children's Home; our primary aim is to provide a safe environment for which young people in our care can develop both physically and emotionally and to provide them with the opportunity to enjoy a level of settlement that might otherwise have been denied to them.

We are a proud, hard-working team who believe communication and high standards of house-keeping are the key to success. We recognise that being in

care isn't easy for the young people and we aim to provide a positive atmosphere, offering support and guidance along the way.

Staff are fully equipped with a good knowledge of the local area and will actively encourage our residents to take part in as many activities as possible including swimming, dancing, cinemas, youth clubs, bowling and much more.

Regent Street Home takes their responsibilities to safeguard young people and their carers very seriously. The home has an alarm system on the front door exit that will be triggered when adults or young people enter or exit the building, this makes a low level beep. A domestic alarm system is in place for security on a night and whilst away on holidays.

Regent Street Home recognises that many of the young people they are caring for would have experienced a lack of stability. Routine is an important part of providing safe care. We want to ensure young people have a nice home, where they know what to expect on a daily basis. This means; getting up on time during the week for education and employment; eating a home cooked dinner every evening and encouraging going to bed early enough to get a good night's sleep.

Young people may remain after their 18th birthday if this is part of their Pathway Planning and has clear date in place for the transition into independence.

There are lots of activities the children can do in the holidays, after school and at weekends. Keyworkers will help the young people plan their week so they know what their commitments are and what things they can look forward to.

Regent Street Home will have a clear admission procedure. (See page 30)

- Young people aged between 9-17 years
- Of either sex
- Children who require full time care.
- Children who's immediate needs have been assessed and are judged to be best met in a residential care setting
- Children who require a period of care in order to plan appropriate support/care for the future.
- Are victims of abuse and exploitation
- Who have experienced neglect or become vulnerable to exploitation by others
- Are going through some form of crisis in their lives
- Encountering problems living at home
- Have emotional and/or development difficulties
- Have been involved in offending behaviour
- Families that are requiring extra support due to a variety of reasons.

Objectives:

- Wherever a young person moves on from Regent Street Home we will provide outreach support to provide continuity in this sometimes difficult transition period. The outreach keyworker will work closely with the Leaving Care Team.
- Regent Street Home aims to help young people achieve improved understanding and awareness of the importance of family life and family values.
- Regent Street Home provide a structured, stimulating, caring and safe environment that is free from any prejudices and which offers young people the opportunity to be listened to and express their wishes, needs and feelings.
- Regent Street Home aim to encourage a positive sense of self-image through responding to young people's individuality by treating them with dignity and focusing on and reinforcing positive behavior.
- We aim to support young people to develop life skills with opportunities to learn to cook, laundry skills, budget and food shopping, decoration and home cleaning skills.
- Regent Street Home maintains and support young people in promoting and developing their health, educational and developmental needs in order that they can develop to their full potential.
- In accordance with the Children Act 1989 and the Regulations for Children's Homes, 2015 wherever possible, family time will be encouraged and maintained, we will also aim to maintain and strengthen any positive links the young people may have with the community.
- We aim to work in partnership with young people and all other significant and relevant people and agencies to achieve the best possible outcomes for our young people.

The following sections of the Statement of Purpose provide more detailed information about the ways in which the staff team works in order to achieve these aims and objectives.

- **Partnership**
 - The team at Regent Street Home are committed to working in partnership with young people, their parents, carers and families, social workers and with all other agencies and organisations in order to provide young people with the help they need.
- **Quality**
 - It is our intention to provide quality services and will work towards continuously improving the work that we do in line with current legislation, Children's Homes Regulations 2015 and the incorporated Quality Standards, Promoting best Value and best practice requirements.

- **Rights**
 - The team at Regent Street Home have a commitment to young people's rights and entitlements as set out in The Children Act 1989 and The United Nations Convention on the Rights of the Child.
 - Regulation 5 Children's Homes Regulations 2015 offers children's homes the guidance to challenge agencies who are not working proactively to the care planning process.
- **Listening:**
 - The team at Regent Street Home have a commitment to listen to young people about what they think about the care they are receiving and about what is important to them in their lives. In particular we will listen to any comments or complaints they have about their care and we will deal with these fairly and openly in accordance with the Local Authority Complaints Procedure.
- **Planning:**
 - The team at Regent Street Home aim to ensure that young people's needs are assessed and plans to meet the needs are made and regularly reviewed with the young people and their care providers. This will include all relevant plans, Daily Living plans, Risk Assessments, Personal Education, Care Plans, Placement Plans and Pathway plans. We have a commitment to involving young people and their families in decisions and ensuring that they have a voice about how they are helped.
- **Development and Fulfilment:**
 - The team will encourage young people to reach their full potential. We will work in ways that aim to help young people to achieve their hopes and ambitions and to develop their abilities in their daily lives. We believe that young people should be encouraged to make the most of opportunities for education, leisure, employment and the promotion of their health. We have a commitment to help young people to have the best possible options in care by continuity of their school placements in order to affect positive educational outcomes.
- **Confidentiality:**
 - All personal information will be treated respectfully, sensitively and confidentially. The home is committed only to sharing personal information with other professionals about a young person on a "need to know" basis, balancing the need to protect with being able to provide a good service.

RIGHTS AND RESPONSIBILITIES

At Regent Street Home the young people have a right:

- To be treated fairly.
- To be physically well cared for in relation to, for instance: their health, clothing, food and a warm, clean and safe home.
- For friends and families when appropriate are to be made welcome in accordance with their daily living plan.
- To make mistakes and to expect new chances.
- To have their views encouraged, considered and appropriately challenged.
- To be supported in following any religion they may choose.
- To expect choices whenever they are available.
- To have access to health care, doctors, dentist, opticians
- To read what we write and record about them.
- To receive care, which is planned and reviewed regularly.
- To complain if unhappy with the care received or offered.
- To be included in and have access, with the help of staff, to their daily living files and care documents.
- To be involved in their CIC plans, daily care plan, statutory review and the report contents from social workers. Regent Street Home staff keep all documents in a secure place.

The Team believe that with Rights come Responsibilities and therefore the Team expect Young People:

- To work with us towards identified goals.
- To treat themselves, other young people and staff who stay or work at Regent Street Home with respect.

- To value and look after the physical environment at Regent Street Home, since this is their home and other young peoples.
- Not to bring into Regent Street Home any drugs, equipment or device, which may be perceived as physically or psychologically threatening to them or others.
- Not to hurt, threaten, bully or frighten anyone at Regent Street Home.
- Take part in house routines and respect house rules, for instance about bedtimes, use of TV, sharing chores.
- Attend the young people's meetings.
- Admit responsibility when in the wrong and make amends, working within the restorative practice model.

The Team also expects Parents:

- To work with us towards achieving their child's goals.
- To continue to offer support to their child, and to give encouragement.
- Wherever possible, to attend meetings about their child's life.

Up to **2** young people may be accessing Regent Street Home at any one time. We will ensure their needs are met by:

- Clear consideration of the mixes and numbers of children and young people while living at Regent Street Home.
- Creative use of the rota to provide adequate numbers of staff on duty, reflecting where possible gender balance, and experience.
- Adequate staff to work closely with smaller groups or individual young people in order to promote their welfare.
- Adequate staffing to enable activities to take place, including days out, camping holidays, school and summer holidays involving the young people in the planning of these holidays.
- A key worker system to reflect individual needs as part of daily living plans.

- Individual young person's needs identified through: Daily Living Placement Plan; Risk Assessments; appropriate Children in Care (CIC) documentation; key worker role; young people's and staff meetings; robust handovers; and social worker and family input.
- Using access to partner agencies that can provide for specialist needs.
- Regent Street Home will promote multi – agency and specialised resources when supporting the needs of the children and young people supported during their placement at Regent Street Home.

The young people who are supported by Regent Street Home will have specific and individual needs. Many will have experienced the trauma of family breakdowns. For many young people they will have experienced a number of disruptions that are both unsettling and disruptive to their lives. As a result, the need for a safe and consistent approach is an integral part of providing them with quality care.

Alongside this, many young people will need particular help with their educational and health needs. The Regent Street Home team therefore aims to work with established and new education providers that ensure young people receive the appropriate help and support from Regent Street Home as well as the appropriate specialist services from outside.

Section 3: Ethos of the home

The Staff Team work to ensure that the following ethos and values are an integral part of life at Regent Street Home:

- Our aim is to create a homely environment that replicates, and is similar to, other homes within the area in which the home is located. It is hoped that living within communities will support young people to develop their social skills and build a robust support network in preparation for transition into independence.
- Support in a residential setting can be a positive choice and experience at an important stage in young people's lives. This can be achieved by helping young people and their families or carers to address issues and to be solution focused.
- Regent Street Home staff will recognise and the diverse make up of family units, are none judgemental and have positive interactions to meet the individual young persons needs and also the assessed family needs.
- The staff team will respect, support and offer good positive role models for the young people supported by Regent Street Home.

- To work closely with young people and their families, supporting and understanding challenges, working through relationship issues, providing a positive pathway for the future.
- The staff team have a responsibility to make sure that young people accessing residential care are protected from abuse and neglect. Offered positive experiences and to be supported and actively listening to take place.
- Residential care forms part of a range of services that work closely together with partner agencies to meet young people's assessed needs and support their families and carers to move forward with appropriate support.
- Staff will have opportunities to develop through training, supervision and appraisal to meet the Residential Child Care challenges.

Children and young people who live in children's homes often have complex and diverse needs. This makes having a support network around them particularly important.

Positive and meaningful relationships are important because they can: contribute to children's resilience; support positive outcomes; new experiences of adults and manage relationships with those closest to them; promote physical, mental and emotional well-being; and help with therapeutic work. Positive relationships can also support young people's transition through the care system including when leaving care by influencing permanency planning and enhancing the stability of placements. Staff working with these aims in mind and within an agreed model of practice will certainly be working with therapeutic intent (Milligan, 2007).

At Regent Street Home, we believe in evidence-based approaches and theoretical frameworks. We aim to use the following research to enhance our development and practice to achieve the best possible outcomes for the young people we care for:

Theory: Attachment Theory and Maslow's Hierarchy of Needs

Model: Signs of Safety, SHARE Model, Secure Base Model, Direct Work based on Therapy[®] principles.

Method: Outcome Planning Key Working Sessions, Postcards, 3 Houses Direct Work, Positive Reward Systems.

Approaches: Restorative Practice, Trauma Informed, Crisis Intervention, Strengths Based Approach, PACE.

Section 4: Location of the home

Regent Street Home is a detached three-bedroom home in Moorthorpe, near Pontefract. The home is similar to neighbouring homes and is not identifiable as a children's home from the outside.

The only other difference to a domestic home is that some parts of the home are kept locked to prevent access to chemicals, potentially dangerous equipment and confidential documents. Young people also have the ability to lock their bedrooms to ensure their personal effects are kept safe and secure.

The windows within the home have an additional safety and security feature whereby the openings of windows are restricted ensuring rooms can be vented without the risk of intruders entering or young people exiting the home inappropriately.

The home is in walking distance to local shops including, supermarket, convenience stores, chemist, fast food restaurants, florist, pet shop, health services and a community centre. Regent Street Home is on an excellent public transport route with good rail and bus links and easy access on to the nearby motorway system. There is also a wide range of leisure amenities within the area.

Outside the home:

The home is set within its own grounds. It is surrounded by a fence and has a garden area. It has its own drive, including gate. We have, garden furniture, and encourage young people to be involved in the maintenance of the garden.

Section 5: Accommodation offered

The accommodation consists of:

Ground Floor:

- Kitchen for domestic use, food preparation, cooking;
- Dining room;
- A comfortable appointed lounge/T.V. area for general leisure use of young people.

First Floor:

- Staff Office / sleeping room;
- Bathroom
- 2 young people's bedrooms (all single occupancy)

Young people's bedrooms are appropriately equipped with furniture including bed and storage facilities; these are personalised and decorated following clear consultation with the young people and taking into account their individual preferences.

Young people are encouraged to keep their room clean and tidy. All soft furnishings and bedding are flame retardant to promote fire safety.

All residential care will conform to the legal requirements of the Children Act 1989, Quality Standards and Children's Homes Regulation 2015.

FIRE PRECAUTIONS AND EMERGENCY PROCEDURES

There are smoke detectors throughout Regent Street Home. Additionally, there are regular tests of the fire alarms and evacuations. Fire safety equipment is subject to regular inspection by fire officers. When equipment has been used or damaged arrangements are made for its immediate replacement.

When young people come to Regent Street Home the fire evacuation procedure will be fully explained.

Young people and staff are included in fire drills and evacuations. The staff team also discusses the issues of fire and building safety with young people at regular intervals or indeed when particular issues arise. For instance, young people are made aware of the danger of smoking or using matches and lighters in their bedrooms and therefore why such use is not permitted in bedrooms.

The fire procedures are displayed all around the unit and these include floor plans.

All staff have received fire safety and first aid training including new staff as part of their induction training.

Section 6: Complaints Procedure

The principles followed at Regent Street Home

The young people who are supported at Regent Street Home have a right to feel safe. They also have the right to know that their views and feelings are listened to and will be acted on as long as it is consistent with their overall welfare. This section on protection and complaints is concerned with providing information about the ways in which young people are protected and their safety and wellbeing promoted at Regent Street Home.

The Departments Complaints and Representations Procedures will be followed at all times. Copies of the information leaflet will be given to all young people on request.

Complaints regarding standards of care in the Home can also be made to Ofsted, who inspect the service.

Regent Street Home have a positive attitude to complaints and see them as an opportunity to improve the quality of care we provide for children and young people. All complaints, whether major or minor are taken seriously and responded to in a timely fashion in line with our policy. The young person, or the person making a complaint on his/her behalf, is kept informed on the progress of the investigation throughout. Children and young people are reassured that they are free to complain at any time about anything without fear of reprisal.

In creating a positive care environment, which has a pro-active approach to complaints we will:

- Help our young people to make complaints and criticisms in an appropriate manner.
- Make it possible to deal with the majority of issues raised, on a day to day basis within the home.
- Give them every opportunity for complaints to be raised about matters outside of the care setting e.g. school or family.
- Make sure young people are aware they have rights. Staff will revisit issues and procedures with young people in young peoples meetings and in one to one sessions.
- Help young people to raise complaints about difficult issues and matters that might have appeared right to them, within the context of their own experiences but which are generally not accepted in society.
- Reduce the number of complaints that need to be dealt with formally.

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Email: enquiries@ofsted.gov.uk

Safeguarding

The homes Safeguarding procedures can be found at:
<http://westyorkscb.proceduresonline.com/index.htm>

One of the aims of Regent Street Home, as stated at the beginning of the Statement of Purpose, is to provide a safe and empowering place for all young people to live in. Child Protection/Safeguarding procedures are a key to keeping young people safe.

A Risk Assessment is undertaken with each young person and this is regularly reviewed and monitored as part of the Placement planning system. It covers all aspects of behaviour and history that might cause a risk to the young person or to others. Each Risk Assessment contains an Independent Crisis Management Plan (ICMP), to be followed by staff at all times. Risk assessment and management plans are updated regularly, at statutory reviews and after specific risk events.

Regent Street Home staff are familiar with and adheres to Children's Safeguarding Procedures and will be prompt in raising a child protection concern. They are familiar with and refer to the following:

- Wakefield and District Local Safeguarding Procedures;
- CSE procedures;
- Missing from care procedures;
- Behaviour management;
- Residential Child Care on line Safeguarding Procedures;
- Children's Homes Regulations, 2015, Quality Standards;

A copy of all of the above is readily available to staff, both in paper form and on the Local Authority's Internet website, Tri-x: <http://www.proceduresonline.com/wakefield/chomes/>

Child Protection/Safeguarding is a part of the induction training for new staff to become familiar with, and gain an understanding of, child protection issues and protocol. All staff, including relief and ancillary staff, attends appropriate Child Protection/Safeguarding training and inter-agency training provided via the Wakefield and district safeguarding children's board

Where child protection issues are identified in the home, which place individual young people at risk of significant harm, staff will follow different strategies to minimise and reduce risk as well as following the appropriate child protection procedures.

These strategies include:

- Joint working with social workers and parents, Child and Adolescent Mental Health Services and other relevant professionals such as drug alcohol specialists, counselling services;
- Harm reduction programmes undertaken on unit as well as educating young people with regard risk and harm reduction.

- Notification (Regulation 40) to the Office for Standards in Education, Children's Services and Skills (Ofsted) if child protection issues or a significant risk event occur.

Section 7: Meeting Religious, Cultural and Linguistic Needs

Regent Street Home staff team will work in ways that help and support young people to follow their religious beliefs. When appropriate, the staff team will work in partnership with a young person's family to facilitate religious observations including attendances at services, following any dietary requirements and any religious rituals a young person may wish to partake in.

Regent Street Home staff will work in partnership with carers/family and young people to facilitate religious observations including: attendances at services; following any dietary requirements and any religious rituals a young person may wish to partake in, provided there is no risk of significant harm; respect for a young person's right to any chosen religious observance. Young people will be encouraged to thrive culturally. Whilst their own culture will be encouraged, so too will alternative cultures, through for instance, film, music, dance and drama, art, and food.

Views, Wishes and Feelings

Section 8: Consulting with Children

Young people are consistently encouraged and supported to make decisions about their individual lives as well as the ways in which Regent Street Home offers care and support. We aim to consult in ways that are sensitive and aware with regard to any religious, ethnicity, cultural and linguistic needs. The use of an interpreter and/or advocate is used whenever necessary in consulting with young people. Consultation is encouraged through, for example key-worker time and young people's meetings. The views of young people's family and significant others are also taken into account.

Regent Street Home recognises the value of young people, their uniqueness, and personal needs. We are committed to respond to young people with dignity and respect.

The Advocacy service (Barnardos) offer support and drop in visits to listen to the young people and offer independent support if required.

The home also uses the Mind of My Own app which helps children and young people express themselves and communicate with professionals, making sure everyone is heard. The Mind of My Own app helps young people to

communicate what's important to them. We believe in a world where all children can have their voices heard. Children are better supported and cared for when they're listened to.

Section 9: Anti-Discriminatory Practice and Children's Rights

ANTI-DISCRIMINATORY POLICY, PROMOTION OF EQUAL OPPORTUNITIES and CHILDREN'S RIGHTS

The staff team at Regent Street Home, work in ways that are consistent with and supportive of Wakefield Council's Equal Opportunities and Anti-discriminatory Policy, The Children Act 1989, The United Nations Convention on the Rights of The Child, 1991 and The Care Standards Act, 2000.

The team at Regent Street Home aim to ensure that services are accessible. We promote opportunities for all young people. The services provided by staff will not judge young people's circumstances and backgrounds and will support and help young people make positive choices in their lives. We will work in ways, which do not discriminate. We will challenge, support and encourage other people not to discriminate against young people or others on the grounds of age, ethnicity, culture, language, religious beliefs, gender, disability, sexual preference or sexuality. A commitment to treat young people fairly and safely is central to our services to young people.

The staff team at Regent Street Home aim to be continually aware of the ways in which certain groups within society are disadvantaged, particularly in relation to age, gender, ethnicity, religion, class, disability and sexual preference. In order to help address inequality and disadvantage, the team embraces diversity.

Education

Section 10: Special Educational Needs

Regent Street Home Education policy outlines our commitment to ensure the children and young people accessing our service, receive an appropriate education provision which meets their needs.

The staff team will provide a positive supportive environment for all young people residing at Regent Street Home, working in partnership with the appropriate School Staff, LA Education Officers or Services, to maintain and develop the young people's educational welfare, attainment and potential.

Education is seen as a vital part of realising successful holistic outcomes for the young people who further benefiting from the multi –agency involvement in the

teams work. A coherent framework for education is specifically focussed within the child or young person placement plan based on their individual needs.

We acknowledge the importance of education within the child's life in ensuring good outcomes and the impact a lack of appropriate education provision has on these. We will therefore ensure that we support and contribute to the young person's education plans e.g. My Support Plan, PEP, EHCP these have clear links to the young person's daily living plan or Placement Plan.

Furthermore we acknowledge that continuity within the young people's education is also of high importance and we will, where possible and appropriate, assist the young people to continue to attend their school, college or training programme. The education provision and staff may have developed a particular understanding of the issues the young person is facing and form an important part of the support planning for young people.

Section 11: Dual registration

Regent Street Home is registered within its own right. The Proposed Registered Manager, Laura Ellis is dual registered alongside Cottam Croft Home.

Section 12: Provision for Education

We acknowledge the importance of education within young people's lives and we will work in ways that support and help young people to reach their potential within their education. We will therefore ensure that we support and contribute to a clear strategy as part of the young person's daily living plan.

A key partner in this responsibility is the Local Authority's specialist Education Support Service for C.I.C, is the REACH team. Consistent with the 'Education Policy for CIC', Regent Street Home has a member of staff who is the 'Educational Link Person' with the REACH team. The main purpose of this role is to encourage and maintain good relationships between the staff in the schools attended by our young people and the staff in our residential units.

Furthermore, we acknowledge that continuity within young people's education is of paramount importance and we will, whenever possible, help young people to continue to attend the same school, college or training programme. It is acknowledged that the school may have developed an understanding of the particular issues for the young person and therefore may form an important part of the support for a young person.

The Local Education Authority's School Exclusion and Alternative Learning Service and REACH have the responsibility to track and monitor any young

person who is at risk of exclusion. The REACH team has primary responsibility for ensuring that a full time equivalent education programme is available to all children in public care. In situations where a young person is receiving support from Regent Street Home and is in danger of, or has been, excluded, the staff team will work in partnership with the appropriate education team and the young person to help achieve the desired outcomes.

Finally, all young people are given access to a Computer to help with their school- work. The staff team is committed to supporting young people as much as possible with their studies.

Enjoyment and achievement

Section 13: Recreational arrangements, Promoting, Enjoying, Achieving

Promotion of existing leisure, sport and cultural activities for young people

Young people have the opportunity to engage in positive leisure activities as part of their placement. This is actively encouraged in a wide range of activities in the home and outside the home.

If a young person receives support from Regent Street Home and they already take part in an activity, club or hobby, we will endeavour to support them to continue with this.

Arts and crafts activities are promoted within Regent Street Home and all young people have access to the Internet but access is made as safe, legal, and age appropriate as possible.

DVD's are purchased as requested with appropriate age certificate.

Health

Section 14: Details of Health Care or Therapy Provided

Regent Street Home works within the Therapeutic Crisis Intervention techniques (TCI).

The staff team will have regular consultation with a member of the Emotional Well-being Team (EWBT). This consultation provides the team with guidance and support in working with a range of issues and possible behaviours that young people face and present. The consultation provides a forum for discussing

and agreeing how best to respond to young people and any negative and/or worrying behaviour they are presenting.

Further specialist help for young people is identified, in partnership with young people and their social workers, in order to ensure that young people gain access to the support they need. This includes: drug & alcohol counselling, careers advice, sexual health guidance, and offending prevention services.

The young people who are supported by Regent Street Home have specific and individual needs. Many will have experienced the trauma of a family breakdown. For many young people they will have experienced a number of life problems that are both unsettling and disruptive. As a result, the need for a safe and consistent approach is an integral part of providing them with quality care. Alongside this, many young people will need particular help with their educational and health needs. Regent Street Home therefore aims to work in ways that ensures young people receive the appropriate help and support from within Regent Street Home as well as the appropriate specialist services from outside.

Positive Relationships

Section 15: Family Time Arrangements

Regent Street Home staff team will work in partnership with young people and their family to ensure that family time arrangements with families, as outlined in their Care Plan and that these are adhered to. We will give as much constructive support as possible to maintain family time. Young people will be encouraged when appropriate, to keep their family at the centre of their lives. Families, friends and significant others will always be made welcome, as long as they behave in safe and appropriate ways when visiting the home.

We will ensure that when there are family time restrictions that young people understand the reasons why these restrictions are in place.

Protection of Children

Section 16: Surveillance and Monitoring

The courts may as part of a young person's legal restrictions place them on an electronic tag. In this case the appropriate surveillance equipment is installed at Regent Street Home and staff have no responsibility for the maintenance of this equipment. Staff would report any work required to be carried out by the provider.

Young people, who are deemed at risk of significant harm, where there are concerns that these risks are jeopardising the safety of the young person or their placement at Regent Street Home, a Strategy meeting will be convened to discuss how the risks can be best managed.

If staff need to enter a young person's room to check on their safety, this will always be done with two staff and recorded. It will also be a part of a young person's Placement Plan and Risk Assessment. The need for this action will be clearly explained to the young person.

There may be occasion when it is necessary for staff to search a young person's room this will be done if there are suspicions of illegal activity or staff has concerns that a young person is placing themselves at significant risk e.g. self-harm or Child Sexual Exploitation.

A young person should if possible be present when their room is searched but if they aren't then they should be informed at the earliest opportunity. Staff will record the search on the appropriate paperwork. A room search is different to staff entering a young person's room to remove dirty cups etc., this is consistent with good parenting.

All young people rooms have the capacity to have a discrete door alarm so that during the night the staff that are sleeping in are aware if a young person leaves their room.

When a young person comes to the home it will be assessed and recorded on the known risks. This will determine whether the alarm is used, with full knowledge by the young person and agreement of the social worker. The alarm does not sound in the young persons bedrooms only in the staff bedroom.

We hope that all young people who receive support from Regent Street Home and share their home with other young people find it a positive, safe and rewarding period in their lives.

Section 17: Behaviour support

Regent Street Home works within the Therapeutic Crisis Intervention techniques (TCI).

The staff team will have regular consultation with a member of the Emotional Well-Being Team (EWBT). This consultation provides the team with guidance and support in working with a range of issues and possible behaviours that young people face and present. The consultation provides a forum for discussing and agreeing how best to respond to young people and any negative and/or worrying behaviour they are presenting.

Further specialist help for young people is identified, in partnership with young people and their social workers, in order to ensure that young people gain access to the support they need. This includes: drug & alcohol counselling, careers advice, sexual health guidance, and offending prevention services.

At Wakefield Council, we train, support and supervise a multi-agency team of Restorative Justice Practitioners (including volunteers, Police Staff, School Staff and School Support Staff, residential staff) across our district and offer training to other local authorities whilst contributing to the West Yorkshire RJ partnership.

Our youth offending team provide mandatory victim awareness sessions with young people and offer facilitation of restorative justice conferencing between young people and their victims within the Neighborhood Resolutions programme. We also link with schools, behaviour support teams and exclusion services to train support and assist with the delivery of restorative interventions and development of practice.

Section 18: Safeguarding, Bullying and Missing Child Procedure

The staff team are aware that bullying can be present in residential care, and that it causes great misery for the victim. Bullying behaviour is not tolerated at Regent Street Home. There is a need for constant vigilance and immediate action if it is happening.

To prevent bullying, the team works with the departmental policy and procedure, the residential childcare procedure and the good practice guidance. The team and young people have a range of literature and workbooks available to help with addressing and preventing a bullying culture from developing. Furthermore, the issue of countering bullying is regularly discussed at team meetings and at young people's meetings.

The team at Regent Street Home believe that a young person's safety and welfare is of paramount concern. It is therefore our priority to do everything possible to ensure the safe return of a young person. Young people who go missing from their placement without authority are reported to the police in accordance with the West Yorkshire Police's Missing from Care procedures. The policy requires that residential staff make all appropriate enquires to recover the young person and significant thought be given to levels of risk before the police are contacted. We acknowledge that in most cases young people are usually an unauthorised absence rather than truly missing. In this case staff will be more likely to report this to social care direct rather than the police. In circumstances where a young person is deemed vulnerable, such as 'Risk of Child Sexual Exploitation', this information will be passed to the police at an earlier stage. All

appropriate people (e.g. family, social worker) are informed of the unauthorised absence.

High risk concerns would always be reported to the police.

It is also part of the team's working philosophy that when young person goes missing, there is a reason for this. The team therefore aims to work with the young person to prevent them from going missing in future. On returning from a missing episode, a young person's safety is a paramount concern and staff will always check that the young person is safe and well.

Section 19: Signs of Safety

Staff will work with the Signs of Safety model at a level that is relevant to the home working alongside the children / young people's social workers.

Signs of Safety provides a holistic approach to working with families to manage risk at all levels, deliver safety planning and tools to work directly with children and their families.

The Signs of Safety in Wakefield will create a safe organisation that supports its staff, and with leadership responsibility shared across the organisation. It will deliver the two pillars of Signs of Safety:

- Signs of Safety practice for all of children's services;
- Implementation of Signs of Safety that aligns the organisation to the practice;
- Working relationships are paramount: enabling honest and respectful discussions of concerns and worries;
- Practitioners think critically: to minimise error through developing a culture of shared reflective practice and a willingness to admit that we (individually or collectively) may be wrong;
- Based on everyday experience: assessment and safety planning is grounded in the everyday lived experience of the child;

Thus enabling us to achieve the Signs of Safety outcomes whereby;

- Families feel more empowered and are more able to understand the concerns and requirements of child protection authorities;
- The number of children removed from families reduces relative to the number of families with whom authorities work more intensively to build safety around the children;

- Practitioners report greater job satisfaction due to the clarity of the approach, the usefulness of the tools and the impact for the clients

Leadership and Management

Section 20: Contact Details

The name and work address of:

a) The Registered Provider

Wakefield Council
County Hall
Bond St
Wakefield
West Yorkshire
WF1 2QW

b) The Proposed Responsible Individual

Cheryl Whitehouse
Wakefield Council
County Hall
Bond St
Wakefield
West Yorkshire
WF1 2QW

c) Registered Dual Manager

Laura Ellis

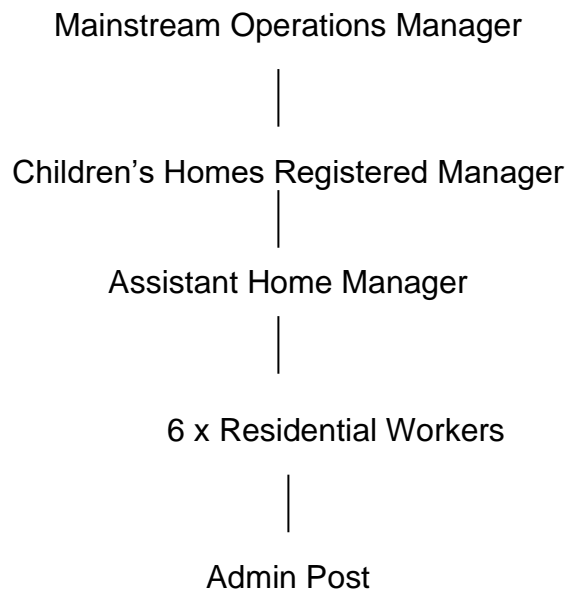
Section 21: Experience and Qualifications of staff

Section 22: Management and staffing Structure

Laura Ellis is the manager employed by Wakefield Council, Children and Young People Department to be responsible for the care offered to Young People at Regent Street Home.

THE STAFF TEAM AND THEIR QUALIFICATIONS AND EXPERIENCE

The diverse nature of the team in terms of age, gender, ethnicity, experience, skill and qualification provides the opportunity to promote a positive view of difference to young people. Furthermore, it is diversity that the team is committed to continually building and extending upon.



Efforts are made to ensure the staff on duty represents a range of experience, gender balance and qualifications.

During the care provision throughout the day and on an evening Regent Street Home staff will work to support and assess young people and their family's needs.

Between the hours of 11.00pm and 7.00am, one member of staff will sleep in at the home. Depending on any future risk management Regent Street Home will consider an increase of any staffing during these hours.

The manager and assistant manager work within the rota structures to ensure one or more of the management team are on the rota to offer support to the team.

Where short term gaps in rota occur, due to training, sickness, vacancies or leave, these will be met by the use of pool (relief) staff or, if necessary agency workers. The pool workers are appointed using the full recruitment and selection procedure, and receive the full Induction training. They are attached to Regent Street Home staff team, and are therefore familiar to the young people.

The use of agency staff would be assessed and if required to meet the specific identified needs would be used to support and give the required care and support required.

Section 23: Gender of Staff / Training / supervision

Supervision and Appraisal:

All staff undertake an annual Performance Appraisal with their supervisor, with reviews of progress over the past 6 months and sets personal work targets and actions for the coming 6 months.

It is statutory and departmental requirements that staff both receive and take part in the supervision process. Supervision is provided by the manager and assistant manager, in line with Departmental policy: 'Dignity at Work'. It is provided to new staff on a fortnightly basis for the first 6 weeks. After this period, formal supervision is monthly. Supervision sessions are recorded and staff are required to read and sign their notes, which are then placed on the staff member's file. If there are any disagreements these are recorded.

All staff undertakes a Performance Appraisal with their supervisor every 12 months. Regular reviews via monthly supervisions.

Training:

All new staff receive Induction training, which includes child protection procedures, fire safety and fire drill training, medical procedures and the recording of information.

All contracted staff that have completed their Induction training if required will be registered Apprenticeship Level 3, Children and Young People in Residential Care in the required time frame.

Staff are trained in Therapeutic Crisis Intervention (TCI). Course content is in two parts before a certificate of competence is awarded. The TCI training equips staff to de-escalate, intervene and also to re-engage with young people who are in crisis. Safe restraint and holding techniques are part of the course content but only to be used when all other de-escalation techniques have failed. Refresher courses are carried within Regent Street Home every 12 months.

Training needs will be discussed, agreed and monitored through the supervision and appraisal process. These are recorded in a Personal Development Plan, which is part of the Performance Appraisal system.

Staff files:

In line with for Children's Homes Regulations, 2015, all staff at Regent Street Home has a personal development file. This includes the following information:

- Personal information such as home phone number and address;
- Supervision Notes including supervision contract;
- Performance Appraisal and Personal Development Plan;
- Record of qualifications and training completed;
- Personal Risk Assessment;
- Record of DBS check;
- Evidence of driver documents, license, log book, vehicle insurance (if applicable) etc.;

Efforts are made to ensure the staff on duty represents a range of experience, gender balance and qualifications;

Care Planning

Section 24: Admissions Criterion

ADMISSIONS POLICY AND CRITERIA FOR ADMISSION

Age range, gender and numbers of young people:

Young people at Regent Street Home are aged between 9 and 17 years old. Regent Street Home offers medium to long term, full time care for both boys and girls. It is important to note, however, that support cannot be offered on the basis of gender. It is therefore unlikely that there will be an equal ratio of young women and young men.

Admissions to Regent Street Home are where possible on a planned basis with a clear plan of care in place.

Where possible young people are introduced to the home prior their move. Visits to the home and if required overnight stays. A key worker for the young person is allocated at the point of introduction. All necessary documentation regarding the young person should be provided by the social worker prior to work commencing.

Regent Street Home care offers accommodation for 2 young people.

When a young person is identified requiring medium to long term residential support from Regent Street Home they will be welcomed warmly and sensitively to the home.

Staff will show the young person around the home, showing the living and personal space explaining the structures and what the home has to offer.

In exceptional circumstances emergency accommodation could be offered to young people who meets the criteria of requiring medium to long term care. The risk management and the matching to our current young people would have to support the admission to the home. There will be a clear expectation for the identified referrer to provide appropriate and up to date information on request to support and inform on the matching processes and risk management purposes.

The placing of a young person on a short-term basis while other accommodation is located would not meet the criteria for admission.

Regent Street Home do not accommodate Unaccompanied Asylum Seekers, who have not had an age assessment and if they do not meet the admissions criteria, following an assessment.

A young person's guide will be given to each young person.

During this uncertain period for the young person staff would always be available to answer any questions or offer support if and when required.

A young person's family will be introduced the Regent Street Home purpose and structures. Family members will be encouraged and supported to visit Regent Street Home. A parent's guide will be made available.

a) Any special needs of the young people

The particular needs of any young people and their families who require support as a general rule, Regent Street Home does not provide support for profoundly disabled young people. There may, however, be occasions when a young person with mild learning and/or physical disabilities is supported by Regent Street Home. In such circumstances, specialist care and support to meet the young person's particular needs would be arranged prior to work commencing and monitored through the reviewing processes already in place.

Each young person will have a Daily Living Placement Plan, which covers the major dimensions of a young person's life (Health, Education, Family, Social and Emotional Development, Leisure and Culture). The Plan is developed with young people, family, professionals and significant others. It assesses and identifies the young person's needs and issues and how these will be met and addressed.

A main task for the key worker is to monitor, review and make appropriate changes to the young persons Daily Living Placement Plan on a weekly basis (or more frequently if required) and in partnership with the young person and other key people.

Parents and significant others will always be consulted in the review of Daily Living Placement Plans. The plan may also change in accordance with the outcomes of statutory reviews.

Before making, and when reviewing, a decision about whether to provide care or there should be a careful assessment of the child's and family's needs that addresses the following considerations:

- Particular vulnerabilities of the child, including communication method;
- Parenting capacity of the parents within their family and environmental context;
- Wider family and environmental factors;
- attachments;
- Observation of the young person during or immediately after family time by a person familiar with the mood and behaviour of the child (for example the parent or school staff);
- Views of the child and views of parents
- Extent of family time between carers and family and between the child and family during the placement.

IMPORTANT:

It is highly important that we are made aware of any allergies (including food allergies) during the pre-admission process. This will allow us to reach an informed decision in relation to our ability to safely manage this within our environment

Statement of Purpose Review			
Name of person completing the review.	Laura Ellis	URN Number	2544274
Date the SOP was previously reviewed.	16.08.2022	Date of this review	29.09.2022
1	Have there been any changes to the home's registration?	No	No Changes
2	Is the home's ethos being met	Yes	Positive outcomes being

	and reflected in the outcomes for young people at the home?		achieved for both young people
3	Have there been any adaptations made to the home to meet the needs of the children accommodated?	No	
4	Has the home followed the admission criteria set out in this document in relation to the age, number and sex of the children accommodated at the home?	Yes	
5	Any adaptations made to the type of accommodation and sleeping arrangements for the children accommodated at the home?	No	
6	Any reviews of the location of the home undertaken?	Yes	Locality Risk Assessment Updated
7	Have the cultural, linguistic and religious needs of the young person been met?	Yes	
8	Have any complaints received being resolved?	Yes	
9	Has the home consulted with young people on the content of SOP?	Yes	
10	Has there been a change to the responsible individual?	No	Responsible Individual – Cheryl Whitehouse
11	Has there been a change to the registered manager? Management structure?	No	
12	Have there been any changes to the staff and staffing structure of the home?	Yes	Updates to casual staff
13	Was the admission process followed for new admissions?	N/A	

14	Who is the named LADO		markwilkinson@wakefield.gov.uk lado.referrals@wakefield.gov.uk Tel: 01977 727032 (LADO Number) Mobile: 07711797847
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Laura Ellis: *L. Ellis*

Date: 29.09.2022