

Children's Social Care Scheme of Delegated Authority

January 2025

<div style="display: flex; justify-content: space-between;"> <div> 1. Children in Need 2. Child Protection 3. Court Proceedings 4. Decision to Accommodate/ Discharge 5. Looked after Children: 6. Fostering and Permanence 7. Care Leavers 8. Miscellaneous 9. Finance 10. Other </div> <div> A. Making Placements B. Contact & the role of Parents C. Health D. Key Decisions / Authorisations E. Delegation of Authority/PR F. Notifications </div> </div>		
ACTION REQUIRED	DELEGATED TO	IN ABSENCE OF DELEGATED PERSON AND ADDITIONAL GUIDANCE
1. CHILDREN IN NEED		
Signing off Child and Family Assessment	Team Manager	Team Manager
Decision to cease a CiN Plan	Team Manager	Team Manager
Signing Off Missing from Home exemplars	Team Manager	Team Manager
Request support from early help via Transfer meeting	Team Manager	Team Manager
Chair Child in Need meetings	Social Worker	Duty Social Worker
Authorise funding for specialist assessment (care proceedings / PLO)	Head of Service or panel up to £500 £500 or more Service Director	Other Head of Service
Commission a residential family assessment/ parent and baby assessment placement	Service Director	Service Director

Placements Panel	Service Director	Service Director
Disabled CYP – Eligibility for Assessment	Team Manager	CWD Head of Service
Disabled CYP – Eligibility for Services following assessment	Team Manager	CWD Head of Service
Private Fostering (a) Approve assessment of private foster carers	Service Manager as the Designated Manager for Private Fostering	Fostering Head of Service
Authorisation of Private Fostering Placement	Service Manager as the Designated Manager for Private Fostering	Head of Service Corporate Parenting
Private Fostering (b) Where assessment includes recommendation to prohibit carer or impose requirements; where carer is disqualified; consideration of continuation of placement with disqualified carer. Also, proposal to vary or remove requirements.	Fostering Designated Manager for Private Fostering/Service Manager	Fostering Head of Service
To convene a Family Group Conference	Social Worker	Team Manager
To act as a Guarantor for tenancies	Service Director	Service Director
2. CHILD PROTECTION		
Initiate a strategy discussion	Senior Practitioner/Team Manager	Team Manager
Chair a strategy discussion	Team Manager	Team Manager
Chair a strategy meeting	Team Manager	Team Manager
Initiate S47 enquiries (as a result of the outcome of a strategy discussion)	Social Worker	Team Manager
Approving outcome of S47 enquiries, including the decision to convene an Initial Child Protection Conference or Risk Outside the Home (ROTH) Conference	Team Manager	Team Manager
Chair LADO Allegations Management Meeting	LADO	Deputy Safeguarding Lead
Chair Strategy Meetings for complex abuse	Head of Service	Other Head of Service
Make child subject of a Child Protection Plan or ROTH Plan	CP and ROTH Conference. Chair to ensure decision meets threshold	Chair to sign minutes to confirm decision
Chair Core Group Meetings	Social Worker (12 months post qualified) Senior Social Worker	Duty Social Worker (12 months post qualified)

Remove requirement for a CP or ROTH Plan	CP Conference. Chair to ensure decision meets threshold	Chair to sign minutes to confirm decision
Change the date of a CP or ROTH Conference	Head of Service in consultation with the Deputy Head of Safeguarding	Head of Service in consultation with the Deputy Head of Safeguarding
Agreeing to seek legal advice or trigger Legal Planning (Legal Gateway) Meeting	Head of Service	Head of Service
Notification to the Child Safeguarding Practice Review Panel and DfE	Service Director Children's	Service Director Children's
Write the agency report for a Rapid Review or further submissions for a CSPR	Quality Assurance	Head of Service or Deputy Head of Quality Assurance
Approve the agency report for a Rapid Review or further submissions for a CSPR	Service Director Children's	Service Director Children's
Prepare Report for Rapid Review / Child Safeguarding Practice Review	Quality Assurance	Quality Assurance
Authorise report for Rapid Review / CSPR	Service Director Children's Services	DCS
Attending MAPPA	Level 2 – CP chairs Level 3 – Deputy Safeguarding Lead	Level 2 – CP chairs Level 3 – Deputy Safeguarding Lead
3. COURT PROCEEDINGS		
Permission to hold Legal Planning Meeting	Service Manager in consultation with Head of Service	Head of Service
Chair Legal Planning Meeting	Admissions to Care Panel / Head of Service	Head of Service
Decision to commence PLO	Head of Service	Head of Service
Chair PLO Meetings	Team Manager	Team Manager
Apply for an interim care order/initiate care proceedings	Admission to Care Panel / Head of Service with legal advice	Admission to Care Panel / Head of Service with legal advice
Decision to apply for an interim supervision order	Admission to Care Panel / Head of Service with legal advice	Admission to Care Panel / Head of Service with legal advice
Decision to apply for an Emergency Protection Order (EPO)	Head of Service, with legal advice	Head of Service, with legal advice
Decision to apply for a child assessment order	Head of Service, with legal advice informed by CiN / CPC / Core Group planning	Head of Service, with legal advice informed by CiN / CPC / Core Group planning
SGO assessment sign off	Head of Service Corporate Parenting	Head of Service
SGO support plan including finance	Head of Corporate Parenting & Head of Commissioning	Head of Corporate Parenting & Head of Commissioning

Out of policy finances should be heard at an exceptional finance meeting chaired by Corporate Parenting Head Of Service and attended by Head of Commissioning and Children's Finance		
Decision to endorse and sign off Interim Care Plan	Service Manager	Service Manager / Head of Service
To quality assure and approve, the Child Permanence Report prior to ADM	Service Manager	Service Manager
To quality assure and approve, all other court reports	Service Manager	Team Manager
Decision to endorse the Care Plan for the final hearing (where there are <u>no</u> financial threshold matters requiring Service Director approval) <i>NB: Only the Agency Decision Maker has the authority to change endorsed panel decision, i.e. plan for adoption etc.</i>	Head of Service Care Plan with resource commitment over £500 to be signed by Service Director Children's Social Care. ADM for endorsed panel decision – plan for adoption.	Head of Service Service Director Service Director
Decision to apply for discharge or variation of a Care or Supervision Order (including the extension of a supervision order), or Emergency Protection Order.	Head of Service with Service Director Approval	Head of Service with Service Director Approval
Decision to apply for a Recovery Order (child subject of CO/ICO or EPO or in Police Protection) s50 Children Act 1989	Admission to Care Panel / Head of Service (chair) Following discussion with Police and legal advice	Other Head of Service Following discussion with Police and legal advice
Section 7 Reports – Sign Off	Team Manager	Team Manager
Section 37 Reports – Sign Off	Team Manager	Team Manager
Children Subject to a Care Order who require a Mental Health Act Assessments - acting as the nearest relative	Executive Director, Children's Services (with legal advice)	Service Director (with legal advice)
To use secure accommodation without an order (maximum 72 hours)	Executive Director, Children's Services (with legal advice and following the recommendation of a strategy discussion/meeting) S25 Children Act 1989 / Children (Secure Accommodation) Regulations 1991, Vol. 4 CA 89 Guidance	Service Director, Children's Services (with legal advice and following the recommendation of a strategy discussion/meeting)

	Decisions to place a child in a secure accommodation should be authorised by a nominated senior manager of the LA children's services department	
To seek secure accommodation (maximum 72 hours)	Executive Director for Children's Services Statutory child in care review recommends if child already looked after. Planning meeting for non-looked after child.	Service Director, Children's Services (with legal advice)
Authority to apply for a Secure Accommodation Order	Executive Director for Children's Services For children under the age of 13, Secretary of State permission is needed	Executive Director Children's Services
Review of placement in secure accommodation	Head of Service (with legal advice)	Head of Service
To appeal a Court decision	Executive Director Children's Services in consultation with the Service Director and Head of Legal Services. The CEO should be aware of this action.	Executive Director Children's Services in consultation with the Service Director and Head of Legal Services. The CEO should be aware of this action.
4. DECISION TO ACCOMMODATE / DISCHARGE		
Decision to accommodate Child in an emergency, S20	Head of Service	Head of Service
Decision to accommodate child in a planned manner, S20	Service Director	Service Director
Authorisation for placement 'At a Distance' (beyond adjacent LA areas)	Service Director	Service Director
Disabled Children's Panel: authorise short breaks (residential or Link); continuation of short break	CWD Head of Service	CWD Head of Service
Decision to discharge a child from accommodation: young person aged 16/17, who has been accommodated under s20	Head of Service Young person must be in agreement, IRO to be consulted	Head of Service Young person must be in agreement, IRO to be consulted
Decision to discharge a child from accommodation: young person aged 16/17, who has been looked after for at least 20 working days	Head of Service IRO to be consulted	Head of Service IRO to be consulted
5. LOOKED AFTER CHILDREN		

A. Making placements		
Agree s20 planned placement	Service Director	Service Director
Agree a search for a residential placement	Head of Service	Head of Service
Agree a search for an Independent Fostering Placement (IFA)	Head of Service	Service Manager
Agree s20 Emergency placement	Duty Head of Service for out of hours/ EDT	Head of Service
Authorise interim purchased placement	Service Director and Head of Service Commissioning	Service Director and Head of Service Commissioning
Authorise planned purchased placement	Service Director in consultation with Head of Service Commissioning	Service Director
Decision to apply for leave of the Court for a child in care to live outside the UK (s33 (7) (b) Children Act 1989 Any application should account for delegated permissions for placement agreements and these should be available to the deciding manager to review	Service Director (written consent of parents is required)	Service Director (written consent of parents is required)
Placement with Parents for a child subject to a care order or interim care order: authorisation of placement based on Schedule 3 assessment	Service Director, on behalf of Executive Director Children's Services	Service Director, on behalf of Executive Director Children's Services
Emergency placement with Connected Person (viability assessment Regulation 24 assessment)	Head of Service (Family Safeguarding) & Service Manager Fostering	Service Director Safeguarding and Targeted Support
Placement with a Connected Person: authorisation of placement based on Regulation 24 assessment	Head of Service (Family Safeguarding) & Service Manager Fostering	Head of Service (Family Safeguarding) & Service Manager Fostering
B. Contact and the role of Parents		
Decision to refuse parental contact with a child (Care Order) S34 (6) Children Act 1989 – up to seven days in an emergency – when necessary to safeguard/promote child's welfare. Where the child is subject of an ICO or full Care Order an application to the Court for authority to terminate the contact will always be necessary if	Service Manager in consultation with Legal	Service Manager in consultation with Legal

contact is to be suspended for more than 7 days. As soon as such a decision is made, Legal Services should be contacted as a matter of urgency so that the necessary Court action can be initiated IRO, Strategic Manager and Legal to be consulted		
Apply for a s34 order regarding contact – other than where there is a risk of harm Statutory review to be convened and consultation with the IRO	Head of Service, with legal advice	Head of Service
Decision to refer for in-house Supervised Contact	Team Manager	Team Manager
Withhold whereabouts of child in care from a person (usually a parent). Schedule 2 s15 (4) Children Act 1989. A local authority is not required to inform any person of the whereabouts of a child if the child is in the care of the authority; and the authority has reasonable cause to believe that informing the person would prejudice the child's welfare <i>NB This does not apply to children accommodated under S20 Children Act 1989 when there is no power to withhold this information unless an order has been applied for and obtained</i> IRO and Legal to be consulted	Service Manager (should have a direction from the Court)	Service Manager (should have a direction from the Court)
Decision to exclude any person from looked After Review (including someone with PR)	Independent Review Officer	Deputy Safeguarding Lead
C. Health		
Notification to a parent that looked after child injured, admitted to hospital, etc	Social Worker	Social Worker
Authorisation of minor and/or routine medical treatment (Care/Placement Order)	Foster/Adoptive Carer, with signed delegated authority form	Service Manager
Authorise testing for blood-borne viruses (Care Order)	Team Manager	Service Manager
Consent to contraception	Team Manager	Service Manager
Emergency medical treatment which may or may not involve general anaesthetic (Care Order)	Head of Service with consultation with treating Physician and parent if possible. Can be delegated by HOS.	Service Director
Out of Hours:	Emergency Duty Team /HOS / Parent(s) with consultation with treating Physician	

Planned medical treatment involving surgery and general anaesthetic (Care Order)	Service Director	Executive Director Children's Services
Significant and permanent medical intervention e.g. termination, sterilisation, organ transplant (Care Order)	Executive Director of Children's Services	Executive Director Children's Services / Chief Executive
Mental Health Act (To act as nearest relative –Care Order) (Note: If s20 – parent has lead responsibility)	Service Director, CSC	Head of Service, CSC
Decision to withhold or withdraw life preserving medical treatment (Care Order)	Executive Director Children's Services in consultation with treating physician and parents having taken legal advice	Executive Director Children's Services / Chief Executive
Review / change End of Life Care Plans	Executive Director Children's Services having taken legal advice	Executive Director Children's Services / Chief Executive
Funeral arrangements for a Looked After Child (Note: If s20 – parent has lead responsibility)	Head of Service	Service Manager
D. Key Decisions / Authorisations		
Permission to take a holiday with carers in term time	Service Director	Cover Service Director
Permission to go abroad with carers in term time: period of less than 1 month Letter signed by the Service Director following H of S approval should be provided to foster carers for presentation to Immigration Authorities. Travel Insurance document must be viewed and held on file	Service Director	Cover Service Director
Consent to go on holiday with school or another agency Letter signed by the Service Director following H of S approval should be provided to foster carers for presentation to Immigration Authorities.	Service Manager	Cover Service Manager

Travel Insurance document must be viewed and held on file		
Passport application (Care Order) / authorisation	Executive Director Children's Services	Executive Director Children's Services
Criminal Injuries Compensation: seek legal advice a) Approval of application	Service Manager	Head of Service
b) Approve appeal against award	SM after legal advice	Head of Service
c) Delegated person to hold CICA fund	Service Director Safeguarding and Targeted Support / Finance team	Service Director Safeguarding and QA
Permission for a child to be "known as" another surname (Care Order)	Executive Director Children's Services	Executive Director Children's Services
Permission to join the Armed Forces (Care Order)	Service Director Safeguarding and Targeted Support	Service Director Safeguarding and QA
Consent to marriage of a 16/17-year-old on a care order	Executive Director Children's Services	Executive Director Children's Services
Consent to support a young person on a care order to change their name (seek legal advice where parental consent is not in place)	Executive Director Children's Services	Executive Director Children's Services
To support child's application for British Citizenship	Service Manager	Team Manager
To support / not to support, a foster carers application for a child arrangement order for a looked after child	Service Manager	Team Manager
To bring placements to an end (concern for child) - foster placement	Head of Service	Service Manager
To end the placement of a child placed for adoption, not yet legally adopted (concern for child)	Service Director	Head of Service
Agreement to staying put fostering arrangement	Head of Service for child's social worker	Cover Head of Service
Agreement to extend residential provision post a young person's 18th birthday	Service Director	Cover Service Director CSC
To change the date of a statutory (LAC) Review which will be out of timescales	Head of Service for child's social worker	Cover Head of Service
To agree a religious custom or ritual requiring parental consent (e.g. baptism) for a child on a care order	Service Director	Head of Service

To support/not support foster carer application for residence order or Special Guardianship Order (financial element subject to assessment and agreement within the financial scheme of delegation)	Head of Service for child's social worker	Cover Head of Service
To seek publicity in respect of a search for a missing child	Head of Service	Service Director
To authorise the provision or end family contact between child in care and parents. Legal Services Section 34.4 order. Head of Service to agree principle and IRO endorses for up to 7 days prior to legal advice.	Head of Service for child's social worker	Cover Head of Service
E. Delegation of authority/parental responsibility		
Decision for a child to have an overnight stay	CSW; Can be delegated to foster carer via Placement Information Record / Review / Safety Plan	
Regular and extended stays with friends	Corporate Parenting TM; Can be delegated to foster carer via Placement Information Record / Review / Safety Plan	
Regular and extended stays with family (see also 'Placement with Parents')	Service Director on behalf of Executive Director Children's Services	Executive Director Children's Services
Authorisation for school trips for Looked After Children	SW; Can be delegated to foster carer via Placement Information Record / Review / Safety Plan	
Delegation of authority for children placed for adoption	SW, permissions to be identified on Adoption Support Plan before placement commences	
F. Notifications		
Notification following the death of a child in care/serious harm to a child in a residential unit or a foster carers home (see below for Ofsted)	Head Of Service to notify: (Need To Know) Service Directors and Executive Director Children's Services Executive Director Children's Services to notify: Lead Member Comms Service Director	
Make a child safeguarding incident notification	Service Director Safeguarding and QA	Service Director Safeguarding and Targeted Support
Notification of Death of Care Leaver 18+	Service Director Safeguarding and QA	Service Director Safeguarding and Targeted Support
Notification of the sudden or unexpected death of a child	MASH	MASH
Notification that a looked after child has been permanently excluded from school	Head of Service and Head of Virtual School to be informed	

Notification that a Member of the LA Children's Workforce has been subject to an allegation reported to the LADO	Head of Service	Deputy Head of Safeguarding
Notification of a serious incident under Schedule 7 of The Fostering Services (England) Regulations 2011 (children in fostering placements)	Service Director	
Missing children notifications as per your local protocol	Team Manager	Team Manager
6. Fostering and Permanence		
Authorise Form F for presentation to Panel	Team Manager	Service Manager
Approve Foster Carers	Agency Decision Maker, Fostering, considering Fostering Panel recommendations	ADM Adoption
Terminate approval of foster carers	ADM Fostering, considering Panel recommendations	ADM Adoption
To sign off and agree Annual Foster Carer Review for continuance of approval	Service Manager	Team Manager
Review of Foster Carer approval	Fostering Panel: end of Year 1 Service Manager Fostering: (ADM) All other annual reviews	
To approve temporary Exemptions to the usual fostering limit for foster carers approved by Peterborough City Council fostering panel	Fostering Service Manager	Head of Service
Agree the suspension of fostering approval	Fostering Service Manager	Head of Service
Variation to terms of a foster carers approval	ADM Fostering (Service Manager)	Head of Service or ADM
To decide whether or not to approve connected persons as temporary foster carers under Regulation 24 of the Care Planning, Placement and Case Review (England) Regulations 2010.	Head of Service	Head of Service or ADM
Approving adopters a foster to adopt early permanence carers	Service Director	Service Director
Authorisation to appoint to Fostering Panel membership	Head of Service for Corporate Parenting	Head of Service Fostering

Permanence – approve CPRs prior to submission to the Agency Decision Maker (ADM)	Service Manager Children in Care	Head of Service Corporate Parenting
ADM Decision (on receipt of the CPR, Adoption Medical and relevant care proceedings documents) that a child's plan should be one of adoption	Service Directors	
ADM decision - Approval of the match between a child and prospective adopters	Service Directors informed by the report of the Adoption Panel	
Permanence Approval that applicants are suitable to adopt	Service Directors informed by the report of the Adoption Panel	Adoption Panel in RAA & ADM (CCC Service Director for Adoption)
Permanence Revocation of Adopters Approval	Adoption Panel in RAA & ADM (CCC Service Director for Adoption)	Adoption Panel in RAA & ADM (CCC Service Director for Adoption)
Approval for Early Permanence Carers – dual approval via panel	Adoption Panel in RAA & ADM (CCC Service Director for Fostering & Adoption)	Adoption Panel in RAA & ADM / Service Director
Approval for Early Permanence Carers – outside of panel	Service Director for Safeguarding and Targeted Support (Nominated Officer)	Service Director
Agree a child's plan for an Early Permanence Placement	Service Director (Nominated Officer)	Service Director
Permanence – Agree adoption allowance Means Test	Head of RAA	Service Director
Permanence – Agree adoption allowance Non-Means Test	CCC SD Fostering and Adoption in conjunction with the Head of Children's Commissioning for PCC	Service Director
Payments for: SGO/CAO Allowance FCP for Reg 7	Head of Service Corporate Parenting / Head of Children's Commissioning	Head of Children's Commissioning
Payments for SGO/CAO Allowance FCP Reg 6 means tested	Head of RAA	Service Director
Payments for SGO/CAO Allowance FCP Reg 6 non means tested	Service Director & Head of Children's Commissioning	Executive Director Children's Services
Approve Plan for Permanence (fostering)	Head of Service Corporate Parenting	Head of Service in Children's Services
Permanence – Agree inter agency adoption placement	Head of RAA	Service Director
Permanence – Remove child from prospective adopters	Team Manager /Service Manager to convene Legal Planning meeting, then CIC	Service Manager

	HoS decision. RAA Team Managers (Family Finding & Recruitment (if RAA adopters) to be included in discussions	Head of RAA to be included in discussions if Team Manager not available
Permission to advertise/appear in media (children waiting to be placed)	Service Director	Executive Director Children's Services
Publicity / Advertising against wishes of those with parental responsibility	Service Director	Executive Director Children's Services
Arrangement of Disruption Meeting - Adoption	RAA HOS identify chair; SW convenes meeting	Service Director
Arrangement of Disruption Meetings: Permanent foster placement	Deputy Safeguarding Lead	Service Director
7. CARE LEAVERS		
Authorise emergency accommodation	Service Director	Executive Director Children's Services
Allocate 'Former Relevant' young person (over 18 years)	Team Manager	Service Manager
Authorisation of Needs Led Assessment for young person post 18	Team Manager	Service Manager
Apply for National Insurance Number	Social Worker /Personal Advisor	Social Worker /Personal Advisor
Agree Pathway Plan (18+)	Team Manager	Service Manager
Chair review of Pathway Plan	IRO (for u/18); Team Manager	Team Manager
Close case of relevant YP	Team Manager	Service Manager
Authorise Leaving Care Grant	Service Manager / Head of Finance	Head of Service
Authorise Rent Deposit	Service Manager / Head of Finance	Head of Service
Higher Education Grants (University Entrants)	Service Manager / Head of Finance	Head of Service
8. MISCELLANEOUS		
Signing of any correspondence with local/national elected members, Ombudsman, Children's Commissioner, Information Commissioners Office.	Executive Director of Children's Services	Service Director
Complaints	Team Managers	Team Managers (complaints process)
Chairing of Panels • Entry to Care Panel • Legal Gateway Meeting	Service Director	Service Director

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ACTION REQUIRED	DELEGATED TO	IN ABSENCE OF DELEGATED PERSON	BUDGET HOLDER	BUDGET MANAGER Coordinating role, not accountable
9. FINANCE – DUE TO THE CURRENT SPENDING MORATORIUM IN PLACE, ALL EXPENDITURE IS TO BE APPROVED BY THE SERVICE DIRECTOR SAFEGUARDING AND TARGETED SUPPORT				
One off Payments (nonrecurring)– up to £100 <u>total</u> on any one family in any year	Team Manager	Other Team Manager	Head of Service	Head of Service
One off Payments (nonrecurring)– up to £500 <u>total</u> on any one family in any year	Service Manager	Other Service Manager	Head of Service	Head of Service
One off Payments (nonrecurring)– more than £500 <u>total</u> on any one family in any year up to £5,000	Head Of Service / Head of Finance	Other Head of Service	Head of Service	Head of Service
Disabled children: resources up to £2000 per year per child	Commissioning Head of Service/Senior SEND Commissioner in conjunction with Head of Service Children With Disabilities	Commissioning Head of Service/Senior SEND Commissioner in conjunction with Head of Service Children With Disabilities	Service Director Safeguarding and Targeted Support	Service Director
Disabled children resource above £2000 per year per child	Commissioning Head of Service/Senior SEND Commissioner in conjunction with Head of Service Children With Disabilities	Commissioning Head of Service/Senior SEND Commissioner in conjunction with Head of Service Children With Disabilities	Service Director Safeguarding and Targeted Support	Service Director
Post adoption expenses (as identified in Adoption Support Plan), within policy	RAA Head of Service	Service Director Safeguarding and Targeted Support	Head of RAA	Head of RAA

Post adoption expenses outside of policy	RAA Head of Service and Head of Children's Commissioning	Service Director Safeguarding and Targeted Support	Head of Children's Commissioning	Head of Children's Commissioning
Inter-agency adoption expenses	RAA Head of Service and Head of Children's Commissioning	Service Director Safeguarding and Targeted Support	Head of RAA	Head of RAA
Step parent adoption expenses in policy	Head of RAA	Service Director Safeguarding and Targeted Support	Head of RAA	Head of RAA
Inter country adoption expenses	Head of RAA	Service Director Safeguarding and Targeted Support	Head of RAA	Head of RAA
Skills level fostering payments	Head of Service Corporate Parenting	Other Head of Service	Head of Children's Commissioning	Head of Children's Commissioning
No Recourse to Public Funds	Head of Service	Other Head of Service	Head of Children's Commissioning	Head of Children's Commissioning
No recourse to Public Funds which extend beyond 3 months	Service Director, Targeted Services and Family Safeguarding	Cover Service Director	Head of Children's Commissioning	Head of Children's Commissioning

DECISION TO BE DELEGATED	DELEGATED TO	AUTHORISING GROUP
10. OTHER		
CIN Procedures	Each individual procedure 'owned' by specified HoS; Revision coordinated by QA	CSMT
CP Procedures		
ROTH Procedures		
Disabled Children's Procedures		
CIC Procedures		
LSPB Procedures	Head of QA	LSCB/ CSLT
Fostering Manual	Service Manager Fostering	CSMT

Kinship Manual	Service Manager Fostering	CSMT
MASH Procedures	MASH Head of Service	CSMT
Authorisation for DBS	All relevant recruiting managers / Human Resources	All relevant recruiting managers / Human Resources
Permission to speak to Media on behalf of LA	Director People and Communities / Corporate Communications Team	Director People and Communities / Corporate Communications Team