

**Statutory Health Offer for Looked After Children placed in  
 Nottingham and Nottinghamshire CCG**

**CCGs and NHS England have a duty to cooperate with requests from local authorities to undertake health assessments and help them ensure support and services to looked-after children are provided without undue delay.**

*Promoting the health and well-being of looked after children (2015)*

<p>What will we provide</p> <p><b>IHA = National tariff + MFF</b></p> <p><b>RHA = National tariff + MFF</b></p>	<p>An assessment carried out by an appropriately registered health professional with the appropriate knowledge, skills and competencies</p> <p><i>Promoting the health and well-being of looked after children (DfE 2015); Intercollegiate framework: Knowledge, skills and competencies of health care staff (RCGP, RCN &amp; RCPCH 2015); From a Distance: looked after children living away from their home (Ofsted 2014); East Midlands Regional Protocol (2018)</i></p> <p>This includes:</p> <ul style="list-style-type: none"> <li>Administrative support to facilitate appointment for looked after children registered with a GP in one of our CCGs</li> </ul> <p><i>“Looked-after children are always registered with GPs and have access to dentists near to where they are living. This is a shared responsibility with the local authority for the children it looks after.” Promoting the health and well-being of looked after children (2015)</i></p> <ul style="list-style-type: none"> <li>• Collation of available information to inform health chronology e.g. immunisations/health needs; liaison with social worker/case manager re background and current history</li> <li>• Face to face meeting with carer and child/young person to complete health assessment</li> <li>• A typed report (Nottingham/shire format) including a SMART Health Care Plan that will be shared with the referring social worker (if secure email provided), GP as well as back to originating/ referring LAC health team</li> <li>• RHA: typed report in local template</li> <li>• Referrals and communication (as required)</li> <li>• A standard of quality in line with a locally agreed QA tool based on NHSE and other national guidance</li> </ul> <p><b>IHA</b>          Children and young people will be seen by a paediatrician, mainly from the Children In Care team based at Kings Mill Hospital in Mansfield and the City Hospital in Nottingham.</p> <p><b>RHA</b>          Children and young people will be seen by a member of the Specialist Children in Care Nursing team at either City Hospital, Ashfield Health Village or in their placement. The nursing team will liaise with the originating team if there is an issue about completing the RHAs. We don't currently complete the leaving health summary if required but will distribute if shared with us.</p>
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What do we expect from you if you require a health assessment?

1. On receipt of notification an acknowledgement of this offer by read receipt and no further contact will assume you agree to the conditions of our offer (we agree to share any future revisions to this offer).
2. For referrals within the East Midlands (following regional protocol for children and young people placed out of area but within region), this offer will not be sent with each notification.
3. We expect you liaise with our provider direct to arrange the health assessment (for RHAs the provider requires 6 weeks' notice to ensure they are completed within timeframes). It is expected that the referring/originating LAC team will have already liaised with the local authority to ensure correct consent has been obtained and that the child/young person is registered with a GP in Nottingham/shire.
4. Details of originating CCG address (ideally secure email) and contact details for invoicing

Share with our provider the following **essential** documentation at referral:

- Consent to undertake the consultation (e.g. BAAF form IHA C/YP Part A (p1-2) To include: Name and contact details of current GP (which is local to their current placement) social worker and carer
- Consent to view and share health information on the child/young person (e.g. BAAF consent form).
- Please note, young people who can consent on the day of the assessment should also have consent obtained in advance, or at least the originating LAC provider/local authority share that a decision has taken place explaining what the consultation is about and verbal assent has been given by the young person.
- Consent (from an adult with parental responsibility or the young person directly) to view and share health information on the child/young person (e.g. BAAF consent form). This should be in advance of the health assessment appointment to allow review of their records.
- Copies of any previous statutory health assessment reports undertaken outside Nottingham/Nottinghamshire (includes at IHA request if this is not their first period as a child in care)
- For all Health Assessments where SystmOne is used, relevant SystmOne shares are open to prevent delay.
- There may be infrequent circumstances where additional information is required before an assessment can proceed e.g. NHS number for Unaccompanied Asylum Seeking Children
- Where an interpreter is required, the originating local authority will arrange this, liaising with the provider undertaking the Health Assessment.
- We expect timely communication in relation to changes of placement or legal care status which may result in a Health Assessment no longer being required.

**Without relevant consent and essential information, regrettably we will be unable to undertake an assessment. If you have any queries regarding this please liaise with your Named or Designated LAC Professionals in the first instance**

You attempt to provide the following **desirable** information to allow us to provide a comprehensive health report:

- a) Copy or access to relevant child health records (Birth details, neonatal screening, immunisation summary, current medications and allergies, significant contacts with health professionals e.g. paediatricians, GP, health visitor/school nurse) For RHA – information since date of last statutory health assessment (including a copy of the IHA if this is the first RHA since) if they are new to the area or have changed placement since the previous RHA

<p>What do we expect from you if you require a health assessment? <i>Cont.</i></p>	<p><b>Desirable</b> information continued:</p> <ul style="list-style-type: none"> <li>b) Summary from social worker (e.g. Care and Placement Plan (or equivalent) - information detailing the reasons for the child being placed into care, risk factors, health concerns and future care plans</li> <li>c) For RHAs, any updates of information since the last statutory health assessment if SystemOne is not used</li> <li>d) Consent to view and share information on birth mother (e.g. BAAF consent form)</li> <li>e) Consent to view and share information on birth father (e.g. BAAF consent form)</li> <li>f) Completed form PH on birth mother</li> <li>g) Completed form PH on birth father</li> <li>h) Completed form MB</li> <li>i) Carer's report</li> <li>j) Completed SDQ (RHA only and if child is &gt;4 years of age)</li> </ul> <p><i>c-g only relevant at RHA if not previously provided for previous statutory health assessments</i></p> <p><b>Important points to consider:</b></p> <ul style="list-style-type: none"> <li>• Interpreters must be arranged by the originating local authority or liaison with receiving LA to arrange locally</li> <li>• The report may be adversely affected if information is not available and should be considered by your provider when undertaking quality assurance</li> <li>• The report will be returned as promptly as possible. The health providers will communicate any issues with you directly</li> <li>• Non-attendance at an appointment with more than 48 hours' notice (from the social worker or originating LAC health team) to the appropriate Children in Care administrative teams in Nottinghamshire will result in a further appointment being offered automatically. (Cancellations are not accepted from the carer unless regarding a child/young person being unable to attend for reasons of ill health). Further communication may be required if the health providers do not receive appropriate notice and could be escalated to the Designated Professionals in your area. Attempts will be made to offer alternative appointments for children and young people not brought for assessments alongside liaison with social care from originating team.</li> <li>• We don't currently complete the leaving care health summary but will distribute at the time of sharing the final Review Health Assessment, if shared with us.</li> <li>• We have a pathway for young people who decline a health assessment in order to explore the reasons behind this and offer alternatives; if they still decline, in relation to an IHA, consent is sought for a records review and a report is collated with implications and recommendations. This will be discussed with the originating LAC health provider. If your team have an alternative pathway they wish to follow for young people who decline health assessments please liaise with us so that discussion takes place around what is possible to achieve locally.</li> </ul>
<p>How to arrange a health assessment?</p>	<p><b>IHA (Mid Notts – Previously Mansfield and Ashfield or Newark and Sherwood CCG area)</b></p> <p>CIC Paediatric Health Team          Kings Mill Hospital <a href="mailto:sfh-tr.northnottschildrenincare@nhs.net">sfh-tr.northnottschildrenincare@nhs.net</a>          Sutton-in-Ashfield 01623 622515 ext6460/6458          Notts          NG174JL</p>

<p>How to arrange a health assessment? Cont.</p>	<p><b>IHA (South Notts and City - Previously Nottingham City, West, North and East and Rushcliffe CCG area)</b></p> <p>CIC Paediatric Health Team CDC, City Hospital <a href="mailto:NUHNT.NottinghamCICandadoptionhealthteam@nhs.net">NUHNT.NottinghamCICandadoptionhealthteam@nhs.net</a> Hucknall Road 0115 8831176/7 or 07812275626 Nottingham NG51PB</p> <p><b>RHA (All CCG)</b></p> <p>CIC Nursing Health Team <a href="mailto:nottinghamshirerharequest@nottshc.nhs.uk">nottinghamshirerharequest@nottshc.nhs.uk</a> Children's development Centre 0115 8440558 City Hospital Campus Hucknall Road Nottingham NG5 1PB</p>
<p>CAMHS provision</p>	<p><b>County</b></p> <p>Where a child looked after by another local authority is placed in Nottinghamshire, they will be eligible to access support from the CAMHS Children Looked After and Adoption Service.</p> <p>It is advised where possible that if a child is already open to a CAMHS service within their originating authority or elsewhere that the CAMHS service completes a discharge summary along with the social worker making a referral to our service. Likewise, if a child, social worker and the child's network feel a child or support network needs a service it is suggested that the social worker calls the number below and requests a referral form. The social worker is key to information sharing and therefore will be asked to lead on referral making and attending subsequent appointments which may include both consultation and direct work with the child following assessment and team discussion.</p> <p>It is important to highlight that the social worker will be send the information regarding funding which will need to be sent on to the relevant parties.</p> <p>Services offered to all looked after and adopted children:</p> <ul style="list-style-type: none"> <li>• Initial consultation with all network directed by social worker.</li> <li>• Medication reviews</li> <li>• Consultation to staff/carers/parents</li> <li>• Direct assessment- including self-harm assessments, safety planning, ASD, ADHD, cognitive assessments and joint systemic assessments within the team.</li> <li>• Training to foster carers, residential homes and professionals.</li> <li>• When possible (due to Covid) face to face groups with young people, planned currently are Art and DBT.</li> <li>• Theraplay</li> <li>• DDP</li> <li>• Transition planning and support.</li> </ul> <p>Mental health services in Nottinghamshire for children and young people are currently provided by the following services:</p> <ul style="list-style-type: none"> <li>• CAMHS Crisis and Liaison</li> <li>• Community Child &amp; Adolescent Mental Health Service (CAMHS).</li> <li>• The Team work closely with other teams such as CAMHS Crisis Response and Liaison Service, Forensic CAMHS, Head2Head and Developmental Trauma and Attachment</li> </ul>





**Nottingham and Nottinghamshire**  
Clinical Commissioning Group

CCG generic email	<a href="mailto:ncccg.nottinghamcityandcountyccgsLAC@nhs.net">ncccg.nottinghamcityandcountyccgsLAC@nhs.net</a>
Designated Professionals	<b>Designated Nurse (Nottingham and Nottinghamshire CCG – excluding Bassetlaw)</b>
	Kathryn Higgins <a href="mailto:Kathryn.higgins2@nhs.net">Kathryn.higgins2@nhs.net</a> 077799583135
	<b>Designated Doctor (Nottingham and Nottinghamshire CCG – excluding Bassetlaw)</b>
	Dr Victoria Walker <a href="mailto:Victoria.walker7@nhs.net">Victoria.walker7@nhs.net</a> 01623 622515 ext 6458
Local Child Health Records	<b>Designated Doctor (Nottingham and Nottinghamshire CCG – excluding Bassetlaw)</b>
	Dr Melanie Bracewell <a href="mailto:Melanie.bracewell@nuh.nhs.uk">Melanie.bracewell@nuh.nhs.uk</a> (no patient identifiable information) 07812268641 / 01158 831176/7
	Nottingham City: <a href="mailto:ncp.nottinghamchildhealth@nhs.net">ncp.nottinghamchildhealth@nhs.net</a>
	Nottinghamshire: <a href="mailto:not-tr.NHC-PLT-Communitychildhealthadmin@nhs.net">not-tr.NHC-PLT-Communitychildhealthadmin@nhs.net</a>

**Please note that without the essential documentation we will not be able to carry out the statutory health assessment and we will escalate this back to your CCG.**