*Appropriate letter head can be used.*

Practice Name

DATE

Dear GP/ Practice Manager,

**Childs Name, DOB and NHS Number**

**Invitation to Looked After Review (LAR) on xx/xx/xxxx at 00:00**

You are being invited to a LAR for the child named above. This is an initial / 3 month / annual / final (*Delete as required*) review. Once the named child turns 18, they will become a care leaver.

Whilst your attendance is welcome, we recognise this is challenging to achieve. If you have any relevant health/other information (particularly from the last 6 months/ since their last review) it would be helpful if this could be shared in advance.

The minutes from the looked after review meeting will be sent to you, along with any actions for you or other professionals, to upload to their health records.

Yours Sincerely