 

**NOTIFICATION OF MISSING CHILD/YOUNG PERSON**

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| --- | --- | --- | --- | --- |
| **Name** | |  | | |
| **Date of Birth** | |  | | |
| **Legal Status** | |  | | |
| **Social Worker** | |  | | |
| **LCS Number** | |  | | |
| **Placement Address** | |  | | |
| **Date and time reported** | |  | | |
| **Date and time returned** | |  | | |
| **Circumstances of child going missing** | |  | | |
| **Other Comments** | |  | | |
| **Risk Analysis** | | | | |
| **What are we worried about?** | | **What is working well?** | | |
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| **Danger Statement** | | | | |
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| **Scaling (in relation to the current missing episode)**  **On a scale of 0 – 10**  **0 Unsafe Safe10** | | | | |
| **Current position regarding risk (examples of key evidence factors)** | | | | |
| **Does the young person have a risk status in relation to exploitation?**  **If so, is this high, medium or low? Yes**  **No**  **High/Medium/Low** | | | |  |
| **What level do the Police currently rate the risk?**  **High/Medium/Low** | | | | **Y./N** |
| **Does the young person have a risk status in relation to exploitation?**  **If so, is this high, medium or low** | | | | **Y/N** |
| **Is there current evidence that the YP may require emergency medical treatment due to their current alcohol/substance use?** | | | | **Y/N** |
| **Does the level of risk warrant a media release? If yes, the LAC/Safeguarding Team Manager to liaise with Police to progress** | | | | **Y/N** |
| **Note:** **If a RAISE hasn’t taken place and there are complicating high risk factors around missing – the NWD/LAC/Safeguarding Team Managers to hold a RAISE or Hub meeting** | | | | |
| **Chronology of Actions and Outcomes** | | | | |
| **Time** | **Telephone call to Young Person/Police/EDT/Parent/friend.**  **Please log below to whom?** | **Staff physically checking known addresses/areas** | **Outcome from telephone call/physical check** | |
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| **Subsequent actions** | | **Timescale** | Person responsible | |
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Form to be completed when a child/young person

has been missing for over 24 hours.

This form should be e-mailed to the locality Group Manager,

Head of Service and Assistant Director

The form should also be completed every subsequent 24 hours if the child/young person is still Missing