

North Yorkshire Children and Families – Scheme of Delegation

Area	Designated Managers with Specified Area of Responsibility	Designated Manager	Alternate Manager (In the absence of the Designated Manager)
Recruitment	The Manager who can approve recruitment to vacancies	Assistant Director, Children and Families Service CYPLT	Not Required
Adoption	The Manager who makes decisions on day to day operational adoption matters	Service Manager, Adoption	Head of Placement Support
Adoption	The Manager who makes decisions for Children's Adoption Plans	Agency Decision Maker Head of Placement Support	Head of Effective Practice
Adoption	The Manager who can approve Adopters as recommended by ADM	Regional Adoption Agency, Head of Service	Head of Placement Support
Adoption	The Manager who can approve Early Permanence Plan	Best Practice and Scrutiny Forum Chair: Head of Service	Head of Child Permanence and Reunification or Head of Family Assessment and Support
Adoption	The Manager who can approve the Early Permanence Plan match	Agency Decision Maker- Head of Placement Support	Head of Effective Practice
Adoption	The manager who can authorise appointments to the Central List of Adoption Panel members.	Adoption Service Manager and Adoption Panel Chair	Head of Placement Support
Adoption	The manager who can authorise the level of adoption support to be provided to children, adopters (including financial support) and their family or birth family members.	Adoption Service Manager – within the levels of financial delegation	Head of Placement Support

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Adoption	The manager who can authorise an application for a Placement Order.	Assistant Director, Children and Families Service	Head of Placement support. Head of Effective Practice,
Children & Families	The senior manager who should be notified in the event of death or serious injury to a child.	Assistant Director – Children and Families Service	Director of Children Services
Looked After Children	The manager who can authorise the final Care Plan to be taken before the Court within Care Proceedings.	Group Manager Care Planning and Support Best Practice and Scrutiny Forum Chair: Head of Service	Head of Child Permanence and Reunification
Looked After Children	The manager who can authorise the initiating of Care Proceedings.	Best Practice and Scrutiny Forum Chair: Head of Family Assessment and Support	Head of Child Permanence and Reunification
Looked After Children	The manager who can authorise the change of name of a Looked After Child.	Group Manager Looked after Children	Head of Child Permanence and Reunification
Looked After Children	The manager who can authorise the suspension or termination of contact between a Looked After child and his or her parents (subject to the Court's approval after 7 days for children on Emergency Protection Orders, Interim Care Orders or Care Orders).	Group Manager, Care planning and Support In conjunction with IRO	Head of Child Permanence and Reunification

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Looked After Children	Notification to the National Panel following the death of a child looked after / serious harm to a child in a Children's Home/ Foster Care.	Head of Family Assessment and Support or Head of Child Permanence and Family Reunification in consultation with Assistant Director – Children and Families Service and the Director of Children's Services and LSCB	Director of Children's Services
Looked After Children	The manager who can authorise a child becoming Looked After.	Best Practice and Scrutiny Forum Chair: Head of Family Assessment and Support	If LAC total is less than 420 – Head of Child Permanence and Reunification If LAC total is over 420 Assistant Director – Children and Families Service
Looked After Children	In an Emergency - The manager who can authorise a child becoming Looked After.	Head of Family Assessment and Support in conjunction with another Head of Service, Child Permanence and Family Reunification and then another Head Of Service if not available	Assistant Director – Children and Families Service
Looked After Children	The manager who can authorise the placement of a Looked after child outside England.	Director of Children and Families Service	Not Required
Looked After Children	The manager who can authorise placements of Looked After children with external providers of residential care or foster carers from an independent fostering agency.	Assistant Director – Children and Families Service	Director of Children's Services
Looked After Children	The Manager who can make decisions for discharges from Care in accordance with S20	Over 16: Director of Children Services	Not Required

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Looked After Children	The manager who can authorise the marriage of a Looked After child.	Head of Child Permanence and Reunification	Head of Family Assessment and Support, Head of Children and Young People Resources
Looked After Children	The manager who can authorise the Looked After child to join the armed forces.	Director of Children Services	Not Required
Looked After Children	Where a Looked After Child from another local authority has been placed in the area, the manager to whom the notification should be sent.	Safeguarding Unit	Not Required
Looked After Children	The manager who can authorise a passport application for a Looked After child.	Team Manager, Child Permanence and Reunification	Group Manager, Looked After Children
Looked After Children	The manager who can approve assessments of private foster carers, impose requirements on private foster carers or decide to prohibit someone from acting as a private foster carer.	Team Manager Child Permanence and Reunification or Team Manager Family Assessment and Support	Group Manager Care Planning and Support or Group Manager Safeguarding
Looked After Children	The manager who can authorise Special Guardianship as the permanence plan for a Looked After child.	Best Practice and Scrutiny Forum Chair: Head of Family Assessment and Support	Head of Child Permanence and Reunification
Looked After Children	The manager who can authorise the level of special guardianship support to be provided, including financial support to special guardians.	Team Manager and Group Manager in accordance with the SGO policy	Not Required

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Looked After Children	<p>The manager who can authorise:</p> <p>A placement of a Looked After child in secure accommodation for up to 72 hours without a Secure Accommodation Order; and/or</p> <p>An application for a Secure Accommodation Order; and/or</p> <p>A child's continued secure placement on the recommendation of the Secure Accommodation Review Panel; and/or</p> <p>Applications to renewal Secure Accommodation Orders on the recommendation of the Secure Accommodation Review Panel.</p>	Director of Children Services	
Looked After Children	The manager who can authorise the placement of a Looked After child outside the area of the local authority.	Group Manager, Fostering and Group Manager Care Planning and Support	Head of Placement Support
Looked After Children	The manager who can authorise the placement of a Looked After child with a family or friend ('Connected Person') who is not already approved as a foster carer.	<p>Best Practice and Scrutiny Forum</p> <p>Chair:</p> <p>Head of Family Assessment and Support</p>	Head of Child Permanence and Reunification
Looked After Children	The manager who can authorise the placement of a Looked After child with a parent, person with Parental Responsibility or person who held a Residence Order/Child Arrangements Order specifying with whom the child was to reside immediately before the Care Order.	<p>Group Manager Care Planning and support, endorsed by Best Practice and Scrutiny Forum</p> <p>Chair:</p> <p>Head of Family Assessment and Support</p>	Head of Child Permanence and Reunification
Looked After Children	The manager who can authorise the application for Criminal Injuries Compensation	Team Manager Care Planning and Support	Group Manager, Care Planning and Support

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Looked After Children	The manager who can authorise the payment for the young person	Director of Children's Service	Not Required
Fostering	The manager who can authorise any exemptions (non financial) from the usual fostering limit for foster carers living in the local authority area.	Group Manager, Fostering	Head of Placement Support
Fostering	The Manager who makes decisions on fostering matters (on the basis of recommendations of the Fostering Panel).	Group Manager, Fostering	Head of Placement Support
Fostering	The Manager who makes decisions the conversion of placement type – accredited to advanced and advanced to specialist	Best Practice and Scrutiny Forum Chair: Head of Service	Head of Child Permanence and Reunification Head of placement Support
Fostering	The manager who can authorise appointments to the Central List of Fostering Panel members	Team Manager, Fostering	Head of Placement Support
Leaving Care	The manager who can approve a Pathway Plan.	Team Manager, Child Permanence and Reunification Team Manager, Leaving Care	Group Manager, Child Permanence and Reunification Group Manager, Leaving Care

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