

## 7. What if I want to pass information on about a safeguarding concern?

You should not use the partnership information sharing form for making a referral to raise a safeguarding concern.

### If you have a concern about a child or adult:

- [Report a concern about an adult](#)
- [Report a concern about a child](#)
- OneCall: 01670 536 400 (24/7)

## 6. Important to know..

- You will not receive any feedback on any intelligence submission
- The Police welcome all pieces of intelligence no matter how small, you never know where they fit in the bigger picture
- You can use the [Partnership Intelligence Form](#) to support your submission.
- The Police may ask clarification questions following from your submission
- If you are involved with an organisation known as a **statutory body** (e.g. school, health, social care). you have a duty to report any matters of concern to the police.

## 5. What should NOT be sent to Force Intelligence:

- Information about an incident that is happening now or is time critical
  - A report of a crime (whether the victim supports a complaint or not)
  - Any threat to life or firearms information
  - A report that child or vulnerable person at risk of harm to themselves or another
- In these cases you must report via 101 (or 999 in an emergency)**

- Northumbria Police relies on intelligence from communities, partners and other law enforcement agencies.
- Intelligence can come from a range of sources such as a concerned member of the community worried about a neighbouring address, a local authority or health worker who has received a disclosure from a person, or from police in another area.
- Legislation supports the sharing of information as outlined in our [Information Sharing Protocol](#)

## 1. Introduction



## 2. What is intelligence?

- In its simplest form, intelligence is nothing more than information that sheds light on a situation or scenario. Enabling the police, and partners, to be proactive in protecting the public
- You are engaging with communities every day in both your professional and personal capacities. Intelligence comes from those interactions, both in person and online..
- Think about it this way....** Do I think the police would want to know this, will it help safeguard the public, police or other professionals, ID a victim, ID a suspect or highlight underlying crime or criminal activity?

## 4. What to include when submitting intelligence:

- Provide as much as you know regarding names (including nicknames/aliases), dates of birth, descriptions, vehicle information, addresses and locations, times and patterns, online information e.g., usernames/ handles etc.
- Even partial details (such as first name or street name) can help us build a picture.**
- Explain how do you know this information, who else knows this information, is there any risk to you or another if this information is acted upon?
- Make sure you include your contact details (including a telephone number)

**Complete the form with as much intelligence as you have and submit as soon as you can, don't worry if there are sections you can't complete.**

## 3. How to share intelligence with the Police?

Our [Partnership Intelligence Form](#) is a safe way for professionals to share information about something that may be concerning them for example:

- Information about a concerning incident
- Suspicious activity
- An unusual exchange between two or more people
- Something that makes professionals feel uncomfortable.

**Forms are submitted via the [FIB mailbox](#)**

The *FIB* will rate the intelligence and either share with the most appropriate resource, Police Area Command or use it to further build intelligence