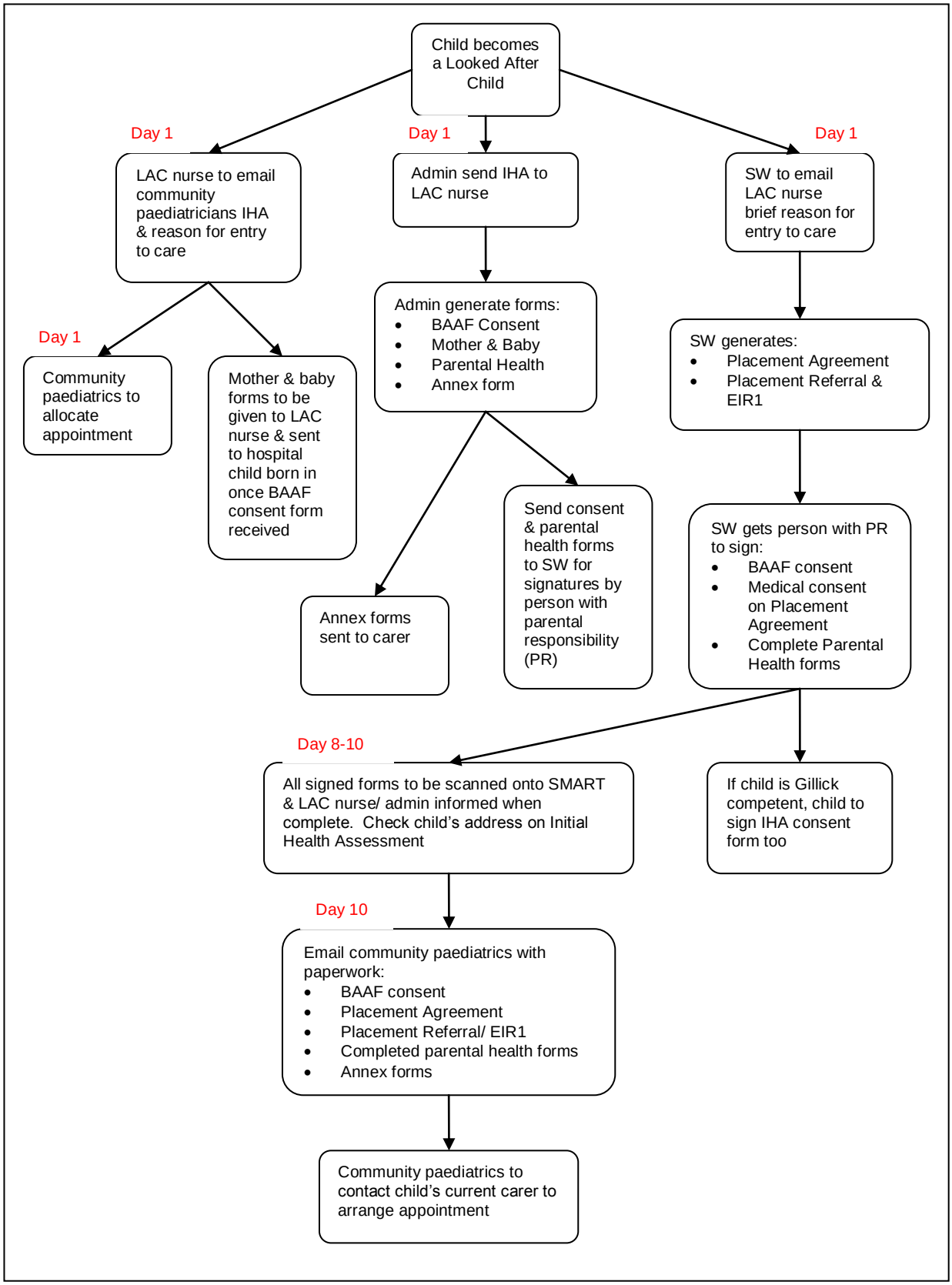
Child becomes a Looked After Child
Day 1
LAC nurse to email community paediatricians IHA & reason for entry to care
Day 1
Admin send IHA to LAC nurse
Day 1
SW to email LAC nurse brief reason for entry to care
Day 1
Community paediatrics to allocate appointment
Mother & baby forms to be given to LAC nurse & sent to hospital child born in once BAAF consent form received
Admin generate forms:
BAAF Consent
Mother & Baby
Parental Health
Annex form
SW generates:
Placement Agreement
Placement Referral & EIR1
Annex forms sent to carer
Send consent & parental health forms to SW for signatures by person with parental responsibility (PR)
SW gets person with PR to sign:
BAAF consent
Medical consent on Placement Agreement
Complete Parental Health forms
Day 8-10
All signed forms to be scanned onto SMART & LAC nurse/ admin informed when complete. Check child's address on Initial Health Assessment
If child is Gillick competent, child to sign IHA consent form too
Day 10
Email community paediatrics with paperwork:
BAAF consent
Placement Agreement
Placement Referral/ EIR1
Completed parental health forms
Annex forms
Community paediatrics to contact child's current carer to arrange appointment