Parent or Carer identifies that a child or young person is missing. All agencies/carers to take reasonable steps to locate the young person before reporting MASH identifies a missing person to the police or EDT service and sends missing compact to allocated worker ,Team Manager, Team Admin and Missing coordinator Parent report to Police Carers/Placements report to Police and inform EDT Police make contact with the MASH via COMPACT report being sent .Police Team Manager / DTM to ensure SW or to notify the MASH of all missing children recorded on COMPACT within 24 SW Admin records hours of the child being reported as missing. missing episode on LCS and leaves open until RHI is complete and uploaded under the missing episode. **Initial Police Investigation** Young Person is located Young Person not located Ongoing Risk Assessment with allocated worker and Missing Police Team Police conduct safe and well check, finalise Compact report and send copy **Missing 24 Hours** immediately to Luton MASH inbox. MASH admin then send found notification **Open to CSC –** Team Manager conducts strategy to allocated worker, Team admin and missing coordinator. discussion within 24 hours. Minutes of this strategy discussion must be uploaded onto LCS within 24 hours of the meeting. Young person is Child Social worker must ensure: Young person is not Not open to CSC - Referred to Assessment Team > Essential information form has **Looked After Child Looked After** and Team manager/DTM conducts strategy been completed and shared with discussion within 24 hours. the police. Child / young person's care plans Within 72 Hours Referral to Within 72 Hours to reflect relevant risks / be made to NYAS so Missing coordinator to Missing 3 days established pattern of running Return Home Interview can gain consent from parent **Open to CSC –** Team Manager conducts strategy away / strategy to keep them safe be conducted. NYAS RHI and carry out Return and minimise the risk meeting within 72 hours Home Interview then to be sent to SW, Not open to CSC - Referred to Assessment Duty > IRO has been informed about Team manager and Service Team Manager and allocated worker conducts missing episodes so that this can Manager upon completion. strategy meeting within 72 hours. \*Need to know to be addressed in statutory reviews be completed and shared accordingly.\* Consideration whether the Missing Co-ordinator exploitation toolkit needs to be updates YP on LCS and undertaken then reassigns to SW to arranged visit within 5 days management to be of the young person going missing finalised.RHI then to be to discuss safety plan Child missing 5 days or more shared with other parties SW to update missing Case to be heard at MACE panel Weekly strategy discussion/meeting until child is and intelligence submitted if episode on LCS, ensuring and SW to be present required. New MASH RHI is uploaded as a 5 day missing child notification completed and sent referral to be completed if document under the correct to Service manager. case is not open and episode within the safeguarding concerns are 'additional tab' before disclosed. finalising.