



**Lincolnshire  
County Council -  
Adult Care and  
Community  
Wellbeing  
Privacy Notice**

December 2021

This privacy notice provides you with information about how Adult Care and Community Wellbeing collects and uses your information. Please also see the Lincolnshire County Council [customer privacy notice](#).

## Why we collect information about you

- to assess, meet and review the social care needs of vulnerable adults
- assessment of, and support for, carers of vulnerable adults
- commissioning health and social care services for vulnerable adults in both community and residential settings
- to provide financial support required to meet social care needs
- to assess mental health care needs and provide an appropriate package of care, including obtaining funding for mental health services, placements and packages
- safeguarding and protecting vulnerable adults from harm
- to support individuals with disabilities both in the home and in the community
- to provide support to young people who are transitioning into adult care services
- compliance with regulatory/inspection regimes (for example, Ofsted and Care Quality Commission)
- improving service performance
- reporting and completion of statutory returns to central government
- for quality assurance purposes to identify improvements to our services and those that we commission

## What type of information we may collect

- name, date of birth, address and other contact information
- personal circumstances to enable assessment of eligibility for services
- care needs
- financial information
- National Health Service (NHS) number (so that the NHS and Adult Care can identify you and match your records)
- details of alleged and convicted criminal offences
- information about family relationships and other members involved in your care and support (including carers and young carers)
- details of any legal status and documents (e.g. immigration, Power of Attorney etc.)

We may also process some special category (sensitive) data such as:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs

## Lawful bases for processing information about you

- necessary to comply with a legal obligation
- necessary to perform a task carried out in the public interest or in the exercise of official authority
- necessary for the provision of social care and the management of social care systems and services
- necessary for reasons of substantial public interest

## How we may collect your information

- provided to us directly by you
- provided by another individual, such as a carer or family member
- provided by another organisation involved in the provision of services such as healthcare, social and welfare organisations

## Who we may share your information with

- organisations and professionals involved in the provision of services such as healthcare, social and welfare organisations
- family members and other individuals participating in the adult care assessment process
- the police
- Department for Work and Pensions (DWP)
- other local authorities and district councils
- voluntary and charitable organisations involved in providing adult care services
- health and social care regulators
- care providers and specialist services
- housing providers

## How long we hold your information for

We are required to retain your information for as long as is necessary, after which it will be securely destroyed.

Further information on retention periods is available through our [customer privacy notice](#).

## Your information rights

You have several rights in relation to the information that the council holds about you. For information about your rights, when they might apply, and how to make a request to exercise them, please see our [customer privacy notice](#).