Private Fostering workflow – Children and Young People from Ukraine

New Notification of Private Fostering Arrangement

Homes for Ukraine to refer new Notification to Duty and Advice

childscreening@leeds.gov.uk

Duty and Advice

Send notification to the relevant cluster Social Work Team

Cluster Social Work Team

Team manager creates 'Significant Information on an Open Case' episode. Two outcomes are selected:

Private Fostering Assessment –to be allocated to the Kinship Care Team and

Private Fostering First Visit (Reg 4 and Reg 7) – to be allocated to Kinship Care Team

Subsequent Reg 8 visits to be allocated to the social worker

Allocated Social Worker

When notified in advance, we must visit the carer within 7 working days of the Date of Notification and the child within 7 working days of the child moving in

If the private fostering arrangement is being planned, or has commenced the social worker is responsible for visiting the proposed carer and for the child in the carer's home within seven (7) working days of the Date of Notification.

This is the Reg. 4 Visit (if before the arrangement started) or Reg. 7 Visit if the arrangement has started.

Once the Private Fostering Arrangement has started, a Reg.7 visit must be carried out within seven (7) working days of the child moving in.

Allocated Social Worker

The child must continue to be seen at a minimum every 30 working days (6 weekly) following the Reg. 7 visit in the first 12 months and every 60 (12 weekly) working days from year 2 onwards

Kinship Care Team

The Private Fostering Officer in the Kinship Care Team leads on the Private Fostering Assessment which must be completed within 30 working days of the Date of Notification

Checks Completed include:

- DSB (already completed through Homes For Ukraine)
- Local Authority and Child Protection checks
- Medical reference
- School reference
- Personal reference
- Home Safety Check
- Pet Questionnaire

Kinship Care Team

The Kinship Care Team Manager must recommend a decision based on the assessment about the suitability of the Private Fostering Arrangement and forward to the relevant CSDM.

The assessment and recommendation is received by the relevant area CSDM for a decision which must be made within 42 working days of the Date of Notification

If it is decided that the arrangement is not suitable, alternative arrangements for the care of the child may need to be made

Kinship Care Team

The Private Fostering Officer may carry out additional visits to the Private Foster Carer as required.

They will offer advice and ensure that the Private Foster Carer is receiving advice about any support, benefits and allowances they are entitled to and can help the carer with drawing up the Private Fostering Agreement with the parents

Kinship Care Team

The Private Fostering Officer will carry out an annual review of the Private Foster Carer, the Privately Fostered child and the arrangement (within 12 months of a positive suitability decision by the Service Delivery Manager).

Allocated Social Worker

The allocated Social Worker will contribute to the annual review with the Private Fostering Officer