

	Full time
	Part time
	Maternity
	Vacancy

**Angela McAuliffe**  
Deputy Head of Business Administration

**Claire Duguid**  
Principal Administration Manager

**Caroline Regan**  
Team Leader

**Rebecca Dean**  
Team Leader

**Natalie Atkinson**  
Team Leader

**Sharon Fahy**  
Team Leader

**Leah Dawson Clarke**  
Team Co-ordinator

**Tashan Hill**  
Team Co-ordinator

**Callum Taylor**  
Team Co-ordinator

**Cameron Cattle**  
Team Co-ordinator

**Catherine Brook**  
Senior Administration Assistant

**VACANT**  
Senior Administration Assistant

**VACANT**  
Senior Administration Assistant

**Deborah Royle**  
Senior Administration Assistant

**Sian Harrison**  
Admin Supervisor

**Anisha Amin**  
Admin Supervisor

**Jessica Thorpe**  
Admin Supervisor

**Tom Brine**  
Admin Supervisor

**Windell Boddie**  
Admin Supervisor

**Bev Jagger**  
Admin Supervisor

**Shah Aslam**  
Admin Supervisor

**Manjit Seehra**  
Admin Supervisor

**Gall Palenzuela**  
Admin Supervisor

**Julie Foxcroft**  
Admin Supervisor

**Chloe Gray**  
Admin Supervisor

**Therapeutic Social Work Service**

**CHAD**

**FOSTERING**

**Children Looked After (CLA) 9 Teams**

**Care Leavers 5 Teams**

**SOUTH - 9 teams**

**EAST - 10 teams**

**WEST - 11 Teams**

**Julie Hunter**  
TSWS

**Connor Deery**

**Gaynor Watson**  
Senior Admin Ass

**Antje Weber**  
Team 7

**Tom Watson**  
Team 8

**Thesya Asaboro**

**Tamara Gomez**  
MTF  
Team 14

**Deanne Baldwinson**  
TWTF  
Team 13

**Doriana Harris**  
Team 5

**Diane Calvert**  
Team 9

**Sandra Bainsoun**  
Team 21

**Michelle Harding**  
Team 17

**Contact Centre**

**Andy Rodley**

**Lyla Mallinson**  
Kinship

**Anisah Hussain**  
Team 5 & 9

**Jane Gomersall**  
MTW  
Team 6

**Leah Marshall**  
MTW

**Joanne Lillis**  
Team 15

**Bev Buckley**  
MTWT  
Team 16

**Karen Birch**  
MTTF  
Team 1

**Janet Callaghan**  
Team 4

**Michelle Waters (MAT) (rtn 04/09/23) Team 19**

**Connor Goodyear**  
Team 26

**Jacky Sherne**  
Contact Centre

**Shamaila Ahmed (MAT)**

**Ismail Asmat**  
Kinship

**Lauren Vorey**  
MTW  
Team 1

**Rebecca Trevelthan**  
MTW  
(MAT)

**Lerone Gumbs**  
Team 17

**Chelsea Ingham**  
Team 10

**Andrea Rattray**  
WTF  
Team 2

**Sanna Njie**  
Team 7

**Caroline Ormiston**  
WTF

**Matthew Smith**  
Team 28

**Katherine Shaw**  
MTW  
Contact Centre

**Jennifer Edwards**  
MTW  
CHAD - Hospital

**Eleanor Bowler**  
SGD

**Pooja Sharma**  
Team 2

**Karen Wicks**  
TWT  
Team 4

**Sarah Draper**  
MTW  
Team 9

**Susan Doyle**  
Team 11

**Angela Bernard**  
TWT  
Team 3

**Adam Kelly**  
Team 6

**Emma Lillington**  
MTW/MT  
Team 27

**Jennifer Fields**  
WTF

**Hayley Holt**  
MTW  
Contact Centre

**Michael Sangster**

**Julia Hanson**  
Fostering

**Sarah Robinson**  
Team 3

**Liz Rogers**  
WTF  
Team 13

**Kathryn Devlin**  
WTF  
Team 12

**Ben Holman**  
Team 10

**Helen Hobman**  
MWF  
Team 7

**Faye Haseltine**  
MTTF  
Team 22

**Angela Harriman**  
MTW  
Team 18

**Benji MacLeod**  
WTF  
Contact Centre

**FOSTERING**

**Anulika Umeike**  
MT

**Melissa Broadwell**  
WTF  
(MAT) rtn 25/10/23

**Alison Rushton**  
MTW  
(MAT) (rtn 22/11/23)

**Daniel Albate**  
Team 8

**Laura Topping**  
TTF  
Team 20

**Nina Hawkhead**  
WTF  
Team 18

**Oluwaseun Aremu**  
TF  
Contact Centre

**Safia Said**  
Senior Admin Ass  
WTF

**Clare Robson**  
TWT  
Fostering

**Joanne Roberts**  
Team 23

**Avery Robinson**  
Team 25

**Residential**

**Shaheen Khan**  
Senior Admin Ass  
MTWTF until 3pm

**Armida Gunzon**  
Fostering

**Nichola Grant**  
MTW

**Angela Providence**  
FGC

**Miranda Mason**  
TF

**Care Leavers**  
0113 3786771 / CSWSadmin.CareLeavers@Leeds.gov.uk  
**CLA**  
0113 3788847 / cswsadmin.lookedafterteams@Leeds.gov.uk

**South Team**  
0113 3788845  
CSWSadmin.South@Leeds.gov.uk

**East Team**  
0113 3788832  
CSWSadmin.East@Leeds.gov.uk

**West Team**  
0113 3788804  
CSWSadmin.West@Leeds.gov.uk

**Therapeutic Team**  
0113 3781800 / TherapeuticTeam@leeds.gov.uk  
**Contact Centres**  
Lavender Walk - 0113 378 1815  
Foxcroft Close - 0113 378 1584  
South Meeting Point - 0113 3782835  
**CHAD**  
0113 3785140 / CHAD.admin@Leeds.gov.uk  
**Fostering**  
0113 3783665  
fostering@leeds.gov.uk  
kinshipcareadmin@leeds.gov.uk  
specialguardianship@leeds.gov.uk

**Point of contact** - Please note the administrator assigned as a point of contact for your team is for queries only. You can still approach any member of the admin team for support/queries. The administrators are working in the hub model and will be completing work across various teams, please be mindful of this when you make contact as they may not be able to respond immediately. Emails MUST be sent to your relevant area hub email addresses as highlighted above and NOT to individual named administrators. If this happens the email will be returned and may cause delays. Please note if your point of contact is not available your next point of contact is the hub contact number above.

**Office attendance** - The majority of administrators work in the office between Tuesday and Thursday on a rota basis. Due to some areas having multiple office bases, rotas can change weekly, therefore we do not have set days/names of administrators at office locations. Please link in with area Admin Supervisors if you require specific information.