

**Guidance:**  
**Foster Carer Progression Report and Portfolio Evidence**

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**Progression Report:**

The report is available in a standardised format and is completed by the Supervising Social Worker with summary comments from the Fostering Team Manager. The report should be used for foster carer progression within the PFS model and only after agreement has been reached by SSW / Foster Carer / Team Manager that progression is appropriate.

The TSC Framework document should be used to:

- reference the minimum requirements for level being progressed to
- ensure the foster carer has met TSC requirements thus far e.g.: support group attendance / mandatory training attendance / required years of experience
- reference details of the 5 Outcomes practice requirements

**Progression Documentation:**

The Report should be accompanied by the following documentation

- most recent Foster Carer Review (including Social Worker contribution / comments written or verbal, Foster Carer contributions and confirmation of PFS mandatory requirements being met)
- an up to date Foster Carer PDP (Personal Development Plan) reflecting progression aspiration
- Foster Carer Reflective Learning Log sheets completed in the preceding 12 months
- A supporting signed statement from the Foster Carer identifying why wanting to progress and a commitment to and acknowledgement of the requirements of the level progressing to. The statement should be provided following discussion and advice with the SSW.

The report and above documentation will form the Progression 'Portfolio' for approval.