

Process for Review Health Assessments for Looked After Children

Background information

In Barking and Dagenham review health assessments are completed by Health Visitors for 5 year olds and under or School Nurses for over 5's. Those young people aged 16+ or with complex needs will be completed by the Specialist Nurse Looked after Children.

Forms:

The forms required for assessments are:

BAAF form RHA – C from birth to 9 years

BAAF form RHA – YP for young people aged 10 and older.

SDQ Outcome – 4 years-16 years

Process:

- The process for the Review Health Assessments will be overseen by the Specialist Nurse for Looked after Children. The Specialist Nurse should be identified as the Agency Health Adviser in Part A. Forms should be sent directly to the Looked after Children's Administrator. **Please do not send the RHA forms directly to carers, GPs, Health Visitors or School Nurses. All BAAF forms should come through the Looked after Children Nurse Team.**
- Forms should be sent a minimum of **8 weeks** before the due date of the assessment or **12 weeks** if placed out of borough. They can be sent electronically via a secure address to the LAC Health team generic email.
- Part A of the age appropriate RHA BAAF form must be completed by the child or young person's social worker and consent provided by the person with Parental Responsibility.
- If a young person has communicated their refusal for the RHA to their Social Worker this process must still be followed. Please continue to follow the process and send the BAAF form to the Specialist Nurse with a note to this effect. The Specialist Nurse will then discuss this with the young person.
- The Assessment will be undertaken by the child's/young person's Specialist Nurse, Health Visitor or School Nurse, who will be responsible for contacting the carer to make arrangements for the Assessment.

- On completion of the Assessment, the LAC Administrator will return Part C to the Health Business Support Officer for the Social Worker. **Social Care will be responsible for entering the date of the Health Assessment, Immunisation details and date of last dental appointment onto the ICS system.**
- A copy of part C will also be sent to the child's GP, carer, Health Visitor or School Nurse and to the young person if of secondary school age.

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BAAF Form RHA-C 0-9 years of RHA-YP 10 years and over
SDQ Outcome Information 4 Years – 16 years

Part A to be completed by Social Worker

Please Note – consent section must be signed by the person with parental responsibility (S20) or qualified social worker if on care order. Gillick Competent young people may give their own consent

Social Worker to send the completed documents to the Looked after Child Administrator **8 weeks prior to the due date or 12 weeks if placed out of borough**

(NB Send form even if young person has refused RHA, with a note to that effect)

Looked after child administrator to send the Health Assessment to the appropriate person for completion.

Health Professional completes assessment and returns copy of completed BAAF form (or RHA Non completion form) to Specialist Nurse/LAC Administrator for Quality assurance

LAC Administrator returns Part C (or Non completion form) to the Health Business Support Officer who will share with the Social Worker

Appropriate details re Assessment, immunisations and dental checks to be entered onto ICS by the Social Care.

Date of next health assessment to be noted.

Forms for next Review Health assessment to be sent to the Specialist Nurse 8 weeks before due date.

Contact Details

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