

STANDARD	KEY AREA
2.1.	I have clearly recorded the reasons for the assessment with issues, risks and concerns evident.
2.2.	I have made it clear to parents and child/young person why Children's Social Care is involved, what we will be doing and the likely outcomes.
2.3.	The family know I have conducted an assessment and their views and opinions are recorded within the assessment. I have seen evidence of the parent's identity where necessary (state document/s seen).
2.4.	I have advised the original referrer and all relevant agencies what will happen next.
2.5.	I have seen the child/young person alone and where possible gained their views and separately recorded them (if I have not seen the child/young person I have recorded reasons why not).
2.6.	I have ensured that all children/young people in the family have been considered as part of the assessment. I have identified if there are any other children living in the household, (not from the family I am assessing) or connected to it, and ensured that their safeguarding needs are being met.
2.7.	I have paid regard to race, ethnicity, gender, disability, religion and nationality of the family and my assessment reflects these areas.
2.8.	I have identified all adult members of the household in my assessment including those who may be temporarily absent (e.g. in custody, in psychiatric hospital).
2.9.	I have reviewed the family finances with the parents and have included a financial breakdown within the assessment.
2.10.	I have ensured that previous case history including past referrals and assessments (including early help assessments) and old case files in respect of any member of the household has been considered and incorporated into the assessment. I have ensured that the child's chronology is updated and included the case history of significant events for the child.

2.11.	I have held a C&F assessment planning meeting, requested information from those agencies involved with the child/young person and involved them in the decision making regarding next steps. I have contacted those agencies involved with the child/young person and family who were unable to attend the meeting to ensure their views inform the assessment.
2.12.	I have ensured that risk and protective factors have been clearly identified and assessed. I have been careful to distinguish fact from opinion.
2.13.	My record clearly shows what I have found and what I think should happen next including the rationale for this.
2.14.	The child/young person is central to my assessment and my assessment identifies the needs of the child/young person (and family). I have included a realistic, detailed picture of the child/young person and what it is like to be a child in this family.
2.15.	I have used appropriate questionnaires, scales or other tools to inform the assessment.
2.16.	I have used risk assessment tools where necessary to identify and manage risk.
2.17.	My assessment evidences that research findings have been used to assess risk and inform my decision-making.
2.18.	In my assessment I have recorded a picture of the parents, their parenting strengths and weaknesses and any areas where they are not meeting the child/young person's needs.
2.19.	I have ensured that the child and their family know what will happen next.
2.20.	My analysis and decision making clearly evidences my findings, links back to the original concerns and any other issues, including history of all family/household members, and I have made recommendations for any future work within children's social care or early help.
2.21.	I have completed my assessment within the timescales that meet needs of children / young people and family (not more than 45 days) and it has been sent to my manager for sign off.

2.22.	I have given a copy of the completed assessment to the family and young person where relevant, and have invited them to comment.
2.23.	I have undertaken a re-assessment when a significant incident has occurred or every 12 months.