

STANDARD	KEY AREA
4.1.	I have ensured that the first Core Group meeting takes place within 10 working days of the ICPC. During the meeting I ensured all actions to be taken under the child protection plan were identified, and agreement reached about what actions would be taken by whom, including timescales, to complete the C&F assessment on time.
4.2.	I have ensured at the initial Core Group that parents/carers know what change/s need to be made by them, including timescales.
4.3.	I have ensured that minutes of the Core Group are produced and circulated to all members of the Core Group within 5 working days.
4.4.	I have ensured that a detailed SMART multi-agency Child Protection Plan is developed by the initial Core Group, that this is reviewed and updated following every subsequent Core Group and is recorded on the child's record on LCS.
4.5.	I ensure the child/young person is seen as per frequency agreed by a manager (but as a minimum monthly) and that the visits are purposeful and focus on the identified risks. I have seen the child/young person on their own (where appropriate). This is evidenced in my recording.
4.6.	The focus of all my work is to maximise the safety and well-being of the child/young person and I have undertaken both announced and unannounced visits to the child/young person. Each of my visits adds to the knowledge about the child/young person and what life is like for them and helps in further understanding and achieving the outcomes needed.
4.7.	I regularly ascertain the child/young person's wishes and feelings and keep the child/young person up-to-date with the child protection plan and any developments or changes.
4.8.	I continue to assess and re-assess the needs of the child—I can answer the question “What is it like to be this child in this family”?
4.9.	I ensure that I understand the role of fathers and male partners in the household and ensure that new partners or new household members are properly assessed.

4.10.	I check the kitchen cupboards, fridge, toilets, bathroom and all bedrooms as needed (especially where neglect is an issue) and I am clear about what constitutes an acceptable standard.
4.11.	I have ensured the core group meets regularly (as a minimum monthly) and progresses the implementation of the child protection plan. If the outcomes required are not being delivered through the plan, I will ensure the core group agrees actions to address this.
4.12.	I have ensured that the core group have prepared the report for the CP Review Conference at least 48 hours before the Review Conference and share it with parents, carers and children/young people in advance.
4.13.	I use supervision to explore my feelings about the case and to ensure that I am putting the child/young person first in my considerations.
4.14.	If I identify anything in my work with the child/young person or family, or household members, that gives rise to additional concern for the safety of the child/young person I discuss it immediately with my manager, or a covering manager and agree actions to be taken.