**National Referral Mechanism form for potential child victims of modern slavery (England and Wales) [GDPR]**

**To note: this form is for all child cases identified across England and Wales. For Scotland or Northern Ireland cases please use the relevant form.**

**For referral of potential adult victims please refer to the specific adult guidance and form.**

**Modern slavery, including child trafficking, is child abuse. When an agency comes into contact with a child who may have been exploited or trafficked, Local Authority Children’s Services and the police should be notified immediately. A referral into the NRM does not replace or supersede established child protection processes, which should continue in tandem.**

**All children, irrespective of their immigration status, are entitled to safeguarding and protection under the law. Referrals to the NRM should be for all potential victims of trafficking and modern slavery, who can be of any nationality, and may include British national children, such as those trafficked for child sexual exploitation or those trafficked as drug carriers internally in the UK.**

**Where there is reason to believe a victim could be a child, the individual must be given the benefit of the doubt and treated as a child until an assessment is carried out.**

**This form should be completed with reference to the linked guidance available on gov.uk.**

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| **How to complete the form**  Throughout the form, items marked with an asterisk(\*) should be supported by documentary evidence where possible. This form should be completed with reference to the linked guidance available on gov.uk    **Where to send the form**  Completed forms should be sent to the NCA Modern Slavery and Human Trafficking Unit via email to [nrm@nca.x.gsi.gov.uk](mailto:nrm@nca.x.gsi.gov.uk) or by fax to 0870 496 5534.  **Duty to notify**  From 1 November 2015, specified public authorities are required to notify the Home Office about any potential victims of modern slavery they encounter in England and Wales. Completing this NRM form is sufficient to satisfy this duty to notify as long as all of the sections marked with a † are completed. However, if the potential victim does not want to be referred to the NRM, then an MS1 form should be completed and sent to [dutytonotify@homeoffice.gsi.gov.uk](mailto:dutytonotify@homeoffice.gsi.gov.uk). The MS1 form can be anonymous. The MS1 form and associated guidance is available at [www.gov.uk/government/publications/duty-to-notify-the-home-office-of-potential-victims-of-modern-slavery](http://www.gov.uk/government/publications/duty-to-notify-the-home-office-of-potential-victims-of-modern-slavery). NRM forms **should not** be sent to the [dutytonotify@homeoffice.gsi.gov.uk](mailto:dutytonotify@homeoffice.gsi.gov.uk) address.  **Privacy Information Notice**  (Please explain the below information to the potential victim and signpost them to the full Privacy Information Notice on gov.uk.)  **How and why the Home Office will uses your information**  The UK government signed the Council of Europe Convention on Action against Trafficking in Human Beings (‘the Convention’) on 23 March 2007. The Convention was ratified by the UK on 17 December 2008, and came into force on 1 April 2009. The UK is compliant with its international obligations through the creation of the UK’s NRM, the system for identifying and supporting victims of modern slavery, which was established in 2009.  The Home Office in its capacity as the competent authority, under the Convention, is responsible for identifying and supporting victims of modern slavery, in addition to detecting and preventing the commission of modern slavery offences.  More information about the ways in which the Home Office may use your personal information, including the purposes for which we use it, the legal basis, and who your information may be shared with can be found at:  [Privacy Information Notice](https://www.gov.uk/government/publications/human-trafficking-victims-referral-and-assessment-forms/privacy-information-notice-national-referral-mechanism).  [Personal Information Charter](https://www.gov.uk/government/organisations/home-office/about/personal-information-charter). |
| **Section A: child’s details**  Last name: ………..………….…………………… First name(s): ………..………….…………………………………….........  Also known as: ………………………...……………………………………….…………………………… Sex: …………...........  Date of birth: ……/......../……......... known / claimed (delete as appropriate)  Age (approximate if not known): ………........... known / claimed (delete as appropriate)  Place of birth: …….…………........................................................................................................................................................  Nationality: ………...……………………………………………...……………………………………………...………………………....  Immigration status (where known):………………...............………...……………………………………................................  Language(s) spoken: …………….............................................................................................................................................  Any English spoken / interpreter needed (delete as appropriate)  Home Office reference (where known): ……………………..............................................………...……………...............  UK visa reference (where known): ………....................................................………...…………………………………….....  Any other reference numbers:..……………………………………………………………..........................................................  UK home address: …………………….………………………….……………………………….......................................................  …………………………………………….................................................................................................................................................  UK Port of entry (where known):…………………………………………………..... known / claimed (delete as appropriate)  Method of entry to UK (where known): …………………………………………………………………………..........................  Carrier (where known): ………………………………………………….................……………………………………..................... |
| **Section B: contact details of person making referral**  Name: …………………………………………………………………………………………………………………………....................  Job title: ....………………………………………………………………………………………………………………………................  Organisation: ..…………………………………………………………………………………………………....................................  Unit or area: …………………….................................................................................................................................................  Tel: ………………………………………………………......... Fax: ……………..………………………………………………...........  Mobile: ……………………………………………Email: ……………………………………………................................................  Signature:……………………………………………………………………………………….............Date: ……/......../……............ |
| **Section C: General details of the encounter**  **Date encountered (if relevant) or date of first agency contact**: …………………………………………………  **Address encountered or place of first contact with your agency (if different from above):**  ……………………………………………………………………………………………………………....................................................  ……………………………………………………………………………………………………………....................................................  Date of referral to local authority: ......……/........../……......................  Local authority area: ……………………………………….................  Local authority / social worker contact details: ………..................………..................…..................……….........  .........................................................................................................................................................................................................  **Responsible police force area for this location:**  ……………………………………….......................................………………………………………........  **Have you reported the case to the police:**   yes   no   NRM referral is being made by the police  **If yes, was the case reported to the police in England, Wales, Scotland or Northern Ireland?**  ……………………………………….......................................………………………………………........  **If reported to the police in England or Wales, which police force was the case reported to?**  ……………………………………….......................................………………………………………........  **Crime reference numbers relating to this incident of modern slavery (where available):**  ……………………………………….......................................………………………………………........  **If you have not referred the case to the police, what was the reason for this?**  ……………………………………….......................................………………………………………........  **Section D: General information about the suspected modern slavery**  **Suspected victim of (tick any that apply):**  †human trafficking  Slavery, servitude, forced or compulsory labour  **The country or territory where the modern slavery is believed to have occurred**  ……………………………………….......................................………………………………………........  **Suspected form of exploitation or forced service:**   domestic servitude (i.e. occurred wholly or partly within residential premises )   forced or compulsory labour   provision of sexual services or the commission of sexual offences by the victim   criminal services (i.e. involved the commission of an offence by the victim)   removal of organs   unknown   other (please state)................................................................................................. |

**Section E: potential indicators of children who may have been victim of modern slavery**

**(Y = Yes, S = Suspicion)**

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| **Child development** | | | **Parenting Capacity** | | | **Family/environment** | | |
| **Expolitation** | **Y** | **S** | **Expolitation** | **Y** | **S** | **Expolitation** | **Y** | **S** |
| Claims to have been exploited through sexual exploitation, criminality, labour exploitation or domestic servitude by another person |  |  | Required to earn a minimum amount of money every day |  |  | Located / recovered from a place of exploitation (for example brothel, cannabis farm, involved in criminality) |  |  |
| Physical symptoms of exploitative abuse (For example sexual or physical) |  |  | Involved in criminality highlighting involvement of adults (for example recovered from cannabis farm / factory, street crime, petty theft, pick pocketing, begging) |  |  | Deprived of earnings by another person |  |  |
| Underage marriage |  |  | Performs excessive housework chores and rarely leaves the residence |  |  | Claims to be in debt bondage or “owes” money to other persons (for example for travel costs, before having control over own earnings) |  |  |
| Physical indications of working (For example overly tired in school, indications of manual labour – condition of hands/skin, backaches) |  |  | Reports from reliable sources suggest likelihood of sexual exploitation, including being seen in places known to be used for sexual exploitation |  |  | Receives unexplained / unidentified phone calls whilst in placement / temporary accommodation |  |  |
| Sexually transmitted infection or unwanted pregnancy |  |  | Unusual hours / regular patterns of child leaving or returning to placement which indicates probable working |  |  | No passport or other means of identity |  |  |
| Story very similar to those given by others, perhaps hinting they have  been coached |  |  | Accompanied by an adult who may not be the legal guardian and insists on remaining with the child at all times |  |  | Unable or reluctant to give accommodation or other personal details |  |  |
| Significantly older partner |  |  | Limited freedom of movement |  |  | False documentation or genuine documentation that has been altered or fraudulently obtained; or the child claims that their details (name, date of birth) on the documentation are incorrect |  |  |
| Harbours excessive fears / anxieties (for instance about an individual, of deportation, disclosing information) |  |  | Movement into, within or out of the UK |  |  | Movement into, within or out of the UK |  |  |
| Movement into, within or out of the UK |  |  | Gone missing from local authority care |  |  | Entered country illegally |  |  |
| Returning after missing, looking well cared for despite no known base |  |  | Unable to confirm name or address of person meeting them on arrival |  |  | Journey or visa arranged by someone other than themselves or their family |  |  |
| Claims to have been in the UK for years but hasn't learnt local language or culture |  |  | Accompanying adult previously made multiple visa applications for other children / acted as the guarantor for other children’s visa applications |  |  | Registered at multiple addresses |  |  |
| Other risk factors |  |  | Accompanying adult known to have acted as guarantor on visa applications for other visitors who have not returned to their countries of origin on visa expiry |  |  | Other risk factors |  |  |
| Withdrawn and refuses to talk / appears afraid to talk to a person in authority |  |  | History with missing links or unexplained moves |  |  | Possible inappropriate use of the internet and forming online relationships, particularly with adults |  |  |
| Shows signs of physical neglect – basic care, malnourishment, lack of attention to health needs |  |  | Pattern of street homelessness |  |  | Accounts of social activities with no plausible explanation of the source of necessary funding |  |  |
| Shows signs of emotional neglect |  |  | Other risk factors |  |  | Entering or leaving vehicles driven by unknown adults |  |  |
| Socially isolated – lack of positive, meaningful relationships in child’s life |  |  | Unregistered private fostering arrangement |  |  | Adults loitering outside the child’s usual place of residence |  |  |
| Behavioural - poor concentration or memory, irritable / unsociable / aggressive behaviour |  |  | Cared for by adult/s who are not their parents and quality of relationship is not good |  |  | Leaving home / care setting in clothing unusual for the individual child (for example inappropriate for age, borrowing clothing from older people) |  |  |
| Psychological – indications of trauma or numbing |  |  | Placement breakdown |  |  | Works in various locations |  |  |
| Exhibits self assurance, maturity and self confidence not expected in  a child of such age |  |  | Persistently missing, staying out overnight or returning late with no plausible explanation |  |  | One among a number of unrelated children found at one address |  |  |
| Evidence of drug, alcohol or substance misuse |  |  | Truancy / disengagement with education |  |  | Having keys to premises other than those known about |  |  |
| Low self image, low self esteem, self harming behaviour including cutting, overdosing, eating disorder, promiscuity |  |  | Appropriate adult is not an immediate family member (parent / sibling) |  |  | Going missing and being found in areas where they have no known links |  |  |
| Sexually active |  |  | Appropriate adult cannot provide photographic identification for the child |  |  |  |  |  |
| Not registered with or attended a GP practice |  |  |  |  |  |  |  |  |
| Not enrolled in school |  |  |  |  |  |  |  |  |
| Has money, expensive clothes, mobile phones or other possessions without plausible explanation |  |  |  |  |  |  |  |  |

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**Y= Yes S= Suspicion**

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| **Section F: evidence to support reasons for referral (2 pages available)**  Please use this section to:   1. expand on the circumstances and details of the encounter or contact 2. provide supporting evidence for the indicators that you have identified in the matrix (please number the indicator you are referring to) 3. Provide details of any other indicators you feel are relevant but are not listed. 4. provide any other relevant information that you consider may be important and wish to include for example details of behaviour, abuse and neglect 5. provide details of any movements into, within or out of the UK, including dates (if known) 6. provide name of any adults, exploiters or traffickers (if known) 7. provide details of any linked victims (if known) 8. provide suspected place of exploitation (if known) 9. provide details of suspected form of exploitation (whether this had taken place or was yet to take place) 10. detail any action you have taken including referral to other agencies such as police, local authorities. 11. provide reasons why you think individual is a child   details of any adults or other children the individual was encountered with, or whether the child was unaccompanied.  (if a separate sheet is required, please indicate that section D is continued and provide with referral) |

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| **Section D: evidence to support reasons for referral (continued) if required** |