Dear

This purpose of this letter is to inform you that an allegation has been made about you or a member of your household. When an allegation is made against a foster carer or a member of the fostering household, the fostering agency have a duty to investigate any allegation(s).

In accordance with the Fostering Regulations 2011 and Standard 22 of the National Minimum Standards 2011 our procedure named “Managing Allegations, Serious Cause for Concern and Complaints against foster carers” outlines how we should deal with allegations, cause for concern and complaints against foster carers. This can be found on the fostering service’s website, or you can request a copy from the fostering service at any time.

A strategy meeting will be held in order to plan the investigation of the allegation and this will trigger the allegations management process. Whilst the investigation is ongoing you may be placed on-hold as foster carers and no other child(ren) will be placed in your care until the matter is resolved. Throughout the process you will be treated fairly and honestly and the fostering service will share information with you at the earliest opportunity (providing this will not compromise the enquiry).

You will receive ongoing support from your supervising social worker who will make contact you to discuss what support would be helpful to you and your family. You will also be provided with information about independent advice from Fostering Network which will include legal advice and support. Pat Woolley, your independent advice and medication worker, can be contacted by email or by phone:

[Pat.Woolley@fostering.net](mailto:Pat.Woolley@fostering.net)

Landline: 0161 776 0547

Mobile: 07587 130674

At the conclusion of the final allegations management meeting a decision will be made on the outcome of the investigation. The meeting will decide upon one of four findings:

* Allegation substantiated
* Allegation unsubstantiated
* Allegation unfounded
* Allegation malicious

If you are unhappy about the way in which you have been treated, or with any part of the investigation, you can complain to the Children’s Complaints Officer and/or the independent Police Complaints Commission.

I understand that this is a very difficult time for you and your family, however I hope for your co-operation in this matter to ensure that allegations can be dealt with as promptly as possible.

Yours sincerely,