**Supervision Record**

**Name of Supervisee:**

**Name of Supervisor:**

**Date:**

**Agenda Items:**

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| **Supervisee’s health and well-being** (This can include discussions regarding physical and mental health, stress, sleep, work life balance, self-care)  **Details of any sickness, holiday / annual leave** (this can follow on naturally from health & well-being as sickness may be related to stress and planning annual leave can help with work life balance) |
| **Actions required, including timescales and by whom:** |

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| **Review of agreed actions from last supervision:** |

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| **Case management;** High risk, complex, safeguarding, decision making, interventions. It is important to discuss the emotional impact of work, cases that may be keeping the supervisee awake at night.  . |
| Action required, including timescales and by whom: |

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| **Reflective practice discussions:**  Some of the case decision may naturally fall into this section but support the supervisee to consider one case / aspect of practice, for reflection / critical analysis.  Other ideas for reflection can include using a theoretical model to consider in reflection, for example anti oppressive practice, Strengths based practice, Systems theory.  Utilising a tool to support reflective practice, for example John Burnham’s ‘Social Graces’. |
| **Action required, including timescales and by whom:** |

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| **Strength-Based Standards;** How are the strength-based standards being evidenced? What are areas for improvement? What is stopping them utilising this approach - structure, systems, resources etc (Person Centred, Creative, Flexible, Outcome Focused, Positive Approach to Risk, Relationships, Collaborative, Preventative, Local Resource Knowledge, Resource Responsibility, Strong Legal Literacy)  . |
| Action required, including timescales and by whom: |

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| **Continued Professional Development and support:**  For example, learning & development, training, career progression, feedback from case audits, linking to the Professional Capabilities Framework (PCF), Social Work England standards & registration. |
| **Action required, including timescales and by whom:** |

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| **Diversity, equality, inclusion (DEI):**  For example, discussions celebrating diversity, cultures and lived experiences.  Ensuring staff are offered same opportunities and privileges regardless of characteristics such as age, race, disability, sexual orientation.  Identifying any support that might be required in relation to DEI (E.g. IT equipment)  Valuing and respecting all staff. |
| Action required, including timescales and by whom: |

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| **Team / organisation discussions, including compliments and complaints:**  For example, team dynamics, team development, celebrating successes. |
| Action required, including timescales and by whom: |

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| **Any other business** |
| Action required, including timescales and by whom: |

Signature of Supervisor:

Signature of Supervisee:

Date:

Date of next meeting:

Venue or Virtual:

The template has utilised elements of the Relational & Anti-racist Supervision form developed by BASW, BPS and School of Shabs.