**Appendix B –** RECORD OF INFORMATION SHARING MEETING

**INFORMATION SHARING MEETING/PLANNING MEETING**

**DATE OF MEETING:**

**NAME OF CHILD:**

**D.O.B**

**Present**

**Purpose of the meeting**

**Other professionals involved**

**Historical Information**

**Current situation**

**Family History**

**Current Contact Plan**

**Current Education Plan**

**Health Issues**

**Difficulties**

**Current Leisure Plan/Interests**

**Friends/Issues**

**Risks Inc.**

**- Offending behaviour/potential to offend**

**- Violent/aggressive behaviour**

**- Substance misuse**

**- Risks in relation to group living Inc. bullying issues**

**- Any equality/diversity issues**

**Any legal issues Inc. Deprivation of Liberty Issues**

**Any significant information re: routines etc.**

**Purpose of placement at ………………………**

**Child’s attitude towards residential placement**

**Document checklist**

|  |  |
| --- | --- |
| **CIN Assessment** |  |
| **ICS Care Plan**  |  |
| **Pre placement risk assessment** |  |
| **Chronology** |  |
|  |  |
|  |  |

**SIGNATURE:**

 **DATE:**