

## Placements Flow Chart - Looked After Children

Team and Area Manager agree that looked after placement is required for child(ren)/young person(s)

Social Worker completes internal resource referral and forwards to Fostering Duty

Fostering Duty undertake internal placement search

If no internal placement available and a planned placement is required Fostering Duty will advise Social Worker to book a slot at Commissioning Panel via Quality Compliance Officer (LAC)

If urgent placement (less than 48 hours) is required Area Manager to email Service Manager - Children's Social Care to seek authorisation for urgent external placement search

Social Worker attends Commissioning Panel to seek authorisation for external placement search

placement search

If Commissioning Panel approve

If Commissioning Panel approve recommend external placement search Quality Compliance Officer (LAC) in conjunction with Social Worker undertake Placement Finding Process

If external placement is found Quality Compliance Officer (LAC) will seek authorisation of placement finding process from Service Manager Children's Social Care

Quality Compliance Officer (LAC) will email Senior Fostering Social Worker to confirm placement details

Quality Compliance Officer (LAC) will forward Placement Agreement to Care Provider

If authorisation given confirmation email from Service Manager - Children's Social Care to Area Manager, copied to Fostering Duty

Fostering Duty undertake urgent external placement search

If external placement is found Fostering Duty will email Quality Compliance Officer (LAC) to confirm placement details

Quality Compliance Officer (LAC) invites Social Worker to attend Commissioning Panel to seek retrospective approval

Quality Compliance Officer (LAC) will forward Placement Agreement to Care Provider

**Service Manager LAC Resources** 

Service Manager Safeguarding Board

Youth Support Service Manager

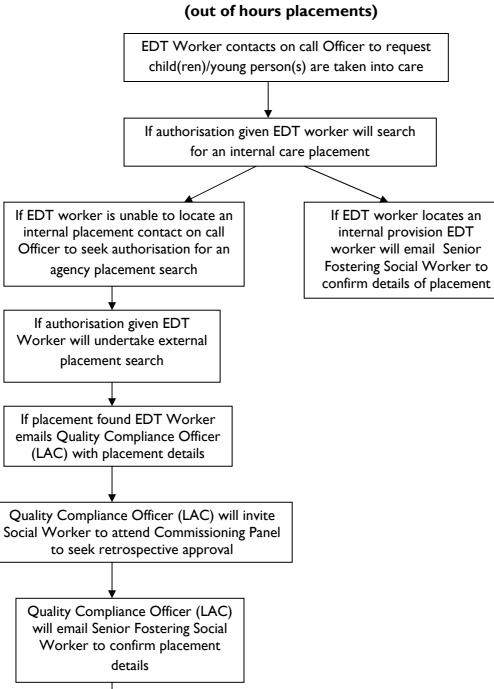
Early Years & Extended Services Manager

Head of Children and Young People's Support and Safeguarding Services (if none of the above Officers area available)

<sup>\*</sup> In the absence of Service Manager Children's Social Care, authorisation can be sought from:



## Placements Flow Chart - Looked After Children (out of hours placements)



Quality Compliance Officer (LAC) will forward Placement Agreement to Care Provider