**Durham County Council**

**Supported Lodgings Service**

**PLACEMENT AGREEMENT**

**This agreement is between;**

|  |  |
| --- | --- |
| Name of Young Person |  |
| Supported Lodgings Provider |  |

|  |  |
| --- | --- |
| Address  |  |
| Young person’s Social Worker/ YPA |  |
| Supported Lodgings Officer |  |
| Placement start date |  |

**THE SUPPORTED LODGINGS PROVIDER AGREES…**

* To treat the young person and their belongings with respect and care.
* To provide food for meals as set out in the board agreement (see below).
* To provide support, advice and guidance as appropriate to the placement.
* To provide use of cooking, bathroom and laundry facilities.
* To provide a clean and comfortable environment for the young person to live.
* To work towards resolving disagreements in a positive way.
* To always ask permission to enter the young person’s bedroom except in emergencies.
* To store the young person’s belongings for up to 7 days after end of placement.
* To give notice to the supported lodgings officer, of intention to end placement.
* To support young person with developing their independence skills.

**THE YOUNG PERSON AGREES …**

* To treat the supported lodgings home and possessions with respect and care.
* That they are responsible for payment of rent and that they will allow us to assist them to claim benefits as advised by our welfare rights advisor and sign the attached form of authority allowing us to liaise with the Department for Work and Pensions (DWP) on your behalf.
* To pay his/her board money as outlined in the board agreement (see below).
* To have no visitors without the provider’s knowledge and consent.
* To have no overnight visitors.
* To keep the provider informed of their whereabouts and to stick to agreed curfews.
* For nights out from placement to be discussed with and agreed by their social worker or YPA.
* To have no more than two nights out per week.
* To replace lost house keys and never give keys to friends.
* To never bring drugs into the house.
* To clean or tidy any mess made by themselves in the house.
* To work towards resolving any disagreements in a positive way.
* To never smoke inside the house.
* To never enter anyone else’s bedroom without permission.
* To give the service notice of intention to end the placement.
* To work towards developing independence skills in line with advice from the provider and the service.

**ANY ADDITIONAL AGREEMENTS/ HOUSE RULES…**

**BOARD AGREEMENT**

Young people must choose from one of the following three options. The following meals will be provided and are included in the charge, whether they are eaten or not. Please note that none of the board options include snacks. If required these should be purchased additionally by the young person.

|  |  |  |
| --- | --- | --- |
| Breakfast | Breakfast(7 days a week) | £ 3.30 |
| Part Board | breakfast and evening meal(7 days a week) | £17.85 |
| Full Board | breakfast, lunch and evening meal (7 days a week) | £26.85 |

**The agreed board option is ……………………………………………………**

**SAFE CARE AGREEMENT**

This agreement is between the supported lodgings provider and the young people placed. It is intended to ensure the safety of all people living in the household.

1. The young person should not be left with sole responsibility for looking after any children. Children visiting a supported lodgings placement must be supervised by an adult at all times.
2. The bathroom door must be closed when in use and if possible locked.
3. Members of the household should be aware of maintaining a respectable standard of dress whilst walking around the house, i.e. not wandering about in their underwear but covering up with a dressing gown.

1. No member of the household should enter another person’s bedroom without first knocking and requesting permission to enter

**STATEMENT OF CONFIDENTIALITY**

Young people and providers must be aware that not all information can be kept between them. Providers have a duty to pass on information to the service if they have any concerns regarding a young person wellbeing or safety. Young people and providers agree not to disclose personal information regarding one another to anybody else.

I have read, understood and agree to adhere to the expectations as outlined in the agreement.

I also understand that if I break the placement agreements my placement will be in jeopardy and I may be asked to leave.

**Signed ………………………………………………………**

**Young Person**

**Date ……………………………………..**

I have read, understood and agree to adhere to the expectations as outlined in the agreement.

**Signed ………………………………………………………………**

**Supported Lodgings Provider**

**Date ……………………………**