**Durham County Council Children and Young People’s Services**

**Supported Lodgings Service**

**HOME SAFETY CHECKLIST**

|  |  |  |  |  |  |
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| **Scope** | **Rooms and General Living Space** |  |  |  |  |
| **Number** | **Check Item** | **Y** | **N** | **N/A** | **Prompt** |
| 1 | Is the accommodation suitable for the number of people living in it or that are proposed will live in it? |  |  |  |  |
| 2 | Does each young person have their own room? |  |  |  | Each young person should have their own bed and room unless a risk assessment indicates sharing is appropriate. Accommodation arrangements must reflect the need for privacy and space and for any specific need resulting from a disability. |
| 3 | Are all rooms maintained at a reasonable temperature? |  |  |  |  |
| 4 | Do all rooms have opening windows or other means of providing ventilation? |  |  |  |  |
| 5 | Is the accommodation generally clean? |  |  |  | Pay particular attention to kitchen areas, bath and shower rooms and young people’s bedrooms |
| 6 | Are rooms generally tidy and free from unnecessary trip hazards? |  |  |  |  |
| **Scope** | **Gas Appliances and Systems** |  |  |  |  |
| 7 | Do all gas appliances appear in good general condition and securely fixed in their location? |  |  |  |  |
| 8 | Are all gas appliances serviced annually and are records available? |  |  |  | Gas appliances should be serviced by a competent gas safe engineer |
| 9 | Is there adequate ventilation to rooms where gas appliances are fitted? |  |  |  |  |
| 10 | Are carbon monoxide detectors fitted where required? |  |  |  | Detectors should be fitted in rooms with gas appliances and open fires.  Stand-alone detectors should be tested weekly and batteries changed every 6 months |
| **Scope** | **Electrical Appliances and Systems** |  |  |  |  |
| 11 | Do all electrical appliances appear in good general condition? |  |  |  | There should be no damage to casings and plugs. There should be no damaged or exposed cables |
| **Scope** | **Fire Safety** |  |  |  |  |
| **Number** | **Check Item** | **Y** | **N** | **N/A** | **Prompt** |
| 12 | Is there an obvious overuse of extension cables? |  |  |  | If yes, consideration should be given to installing additional sockets |
| 13 | Is there a suitable consumer unit fitted to the property? |  |  |  | Is there an RCD circuit breaker or individual circuit breakers |
| 14 | Are suitable smoke detectors fitted to the property? |  |  |  | There should be one detector on each floor of the property. |
| 15 | Are they tested regularly? |  |  |  | Individual units should be tested monthly and batteries replaced every 6 months. Hard wired systems will not require batteries. |
| 16 | Have emergency escape routes been identified. |  |  |  |  |
| 17 | Are all occupants of the property aware of escape routes? |  |  |  |  |
| 18 | Are escape routes kept clear of unnecessary obstructions? |  |  |  |  |
| 19 | Is there a phone available to contact the emergency services if required? |  |  |  | A mobile phone should be kept fully charged and easily available. |
| 20 | Are all window and door keys readily available for use in the event of a fire? |  |  |  |  |
| 21 | Is there an easily accessible fire extinguisher or fire blanket? |  |  |  |  |
| 22 | Are extinguishers and fire blankets independently inspected annually? |  |  |  |  |
| 23 | Is there an accessible and properly stocked first aid box? |  |  |  |  |
| **Scope** | **Outside Areas** |  |  |  |  |
| **Number** | **Check Item** | **Y** | **N** | **N/A** | **Prompt** |
| 24 | Is there sufficient exterior lighting installed to the property? |  |  |  | There should be no dark, unlit areas |
| 25 | Are exterior paths and walkways in good general condition and free from slip and trip hazards? |  |  |  |  |
| 26 | Is gardening machinery that constitutes a significant risk stored securely? |  |  |  | This could include lawn mowers, hedge cutters, strimmer’s etc. |
| 27 | Are garden chemicals and fuels stored securely |  |  |  |  |
| 28 | Are paints and other decorating chemicals stored securely |  |  |  |  |
| 29 | Are any ponds, swimming pools and other accessible water securely fenced off as required? |  |  |  |  |
| **Scope** | **Transport and vehicles** |  |  |  |  |
| **Number** | **Check Item** | **Y** | **N** | **N/A** | **Prompt** |
| 30 | Do all vehicles intended to be used for transporting young people appear in good general condition |  |  |  |  |
| 31 | Have copies of the following documents been provided: –  Driving Licence Road Tax Insurance Current MOT if applicable |  |  |  |  |

Checklist completed by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review Interval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Review Date** | **Reviewed By** | **Comments** |
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