**Durham County Council Children and Young People’s Services**

**Supported Lodgings Service**

**STATEMENT OF CONFIDENTIALITY**

The Service treats all personal information as confidential. All young people in placement have the right to expect that personal information will be treated as confidential and not disclosed to unauthorised persons outside of the Service.

To safeguard the privacy of the young people, you as a service provider must not disclose any information about them to anyone other than those involved in their care without the agreement of the young person or someone who is authorised to act on their behalf. Exceptional circumstances may arise e.g. in the interests of the wellbeing of the young person in placement or others, or if required by law. For clarification of exceptional circumstances please contact your Supported Lodgings Officer.

Any written information that is given to you must be kept secure at all times so that family members or visitors to your home do not have access.

Similarly it is expected that the young person respects that the Supported Lodgings Provider has the right to privacy and that their confidential information is not disclosed.

Any breach of this policy will be taken very seriously and may result in the ending of the placement and/or de- registration as a provider.

Signed: ………………………………………………. Date: ………………...

(Supported Lodgings Provider)

Signed: ………………………………………………. Date: ………………...

(Young Person)

Signed: ……………………………………………….. Date: ………………...

(Supported Lodgings Officer)