



Derby City Council

## Direct payment rate structure 2020/21

<b>Direct payment rates</b> (payments will be made x 4 weekly in advance)		
Rate 1 Personal Assistant Basic Rate	£11.94 per hour	<p>For a PA to support disabled children and young people assessed as having a <b>lower level</b> of need and/or challenging behaviour with social activities, personal care or behavioural work in the home, etc.</p> <p>You can pay your PA at £8.72 per hour. This leaves a surplus to cover on-costs such as employer's national insurance (13.8%); pension contributions (3%) and 4 weeks holiday cover (where necessary) and to accrue enough money to cover your next annual insurance renewal premium and any further DBS checks that may be required.</p>
Rate 2 Personal Assistant Complex Rate	£13.72 per hour	<p>For a skilled and experienced PA to support disabled children and young people assessed as having a <b>higher level</b> of need and/or challenging behaviour with social activities, personal care or behavioural work in the home etc. whose needs can only be met by someone with experience and higher skill levels. For example, the PA will have undertaken some specialised training (eg. SCIP, NVR, Makaton, BSL etc).</p> <p>You can pay your PA at £10.14 per hour. This leaves a surplus to cover on-costs such as employer's national insurance (13.8%); pension contributions (3%) and 4 weeks holiday cover (where necessary) and to accrue enough money to cover your next annual insurance renewal premium and any further DBS checks that may be required.</p>
Rate 3 Agency Provider Rate	£15.91 per hour	<p>If you choose an agency provider that charge a higher or lower rate, please factor this into your budget. You will need to 'top up' with your own personal funds if you choose a more expensive agency.</p>

<b>Set up costs</b> (to be paid with the initial payment when the direct payment is first set up)		
Employer's liability insurance	Up to £100.00 per annum	We will pay up to £100 for one year's insurance, when your direct payment is first set up. Thereafter, you must ensure you accrue enough money from the surplus to pay for next year's annual insurance premium.
Enhanced Disclosure and Barring Service check (if applicable)	£40.00	If you are employing a PA who will have regular unsupervised contact with your child, they must have an Enhanced DBS check <b>BEFORE</b> they start work. We will pay for the initial check. Thereafter you must ensure you accrue enough money from the surplus to pay for subsequent checks, where applicable.
Recruitment and employment support	Up to £12 per month until a PA has been appointed	

<b>Recurring annual costs (optional)</b>		
Payroll/managed account service	Up to £267.24 per annum	If you cannot, or do not want to organise payroll yourself, you may pay a company to do it for you. We will pay up to the amount shown here, per annum. You must inform your allocated caseworker if you wish to use a managed payroll service.

Rates set: 1 April 2020

Review date: 1 April 2021