**MISSING FROM HOME STAGE ONE MEETING** *(Where a child has been missing for 5 episodes within a rolling 90 day period)*

**Child/Young Person:**

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| **Date:** |
| **Chair-**(*For stage 1 this must be a Children’s Services Team Manager)***Attendees**-(Child/young person, social worker or relevant lead professional, police, parents/carers/residential staff, fostering social worker, author of return interview, designated health professional, inclusion officer CLA, other relevant professionals) | **Contact details of attendees** |
| **What is the young person’s view about why they have been missing?** |  |
| **Chronology of missing episodes** |
| **Date:** | **Impact on child/risks** | **Learning from Return Interviews (including****Push and pull factors** **Risks and concerns****Child’s voice)** | **Action taken by whom? (e.g. CIN/CP plan strengthened)** |
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| **Summary of meeting**  |
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| **The next part of the meeting should include the child/young person. If, in exceptional cases there is information that cannot be shared (for example due to police information pertaining to disruption) , a separate “closed” element of the meeting can take place at the end of the process and records/plans updated accordingly** |
| **Analysis of Risk.** Please refer to **RISK ASSESSMENT FOR CHILDREN/YOUNG PEOPLE WHO GO/ARE AT RISK OF GOING MISSING FROM CARE**and update where necessary. What is the comparison with risk analysis from any previous meetings about this young person? Is the risk higher/lower? Why? |  |
| **What is the young person’s view?** |  |
| Elements to be added to child plan. (it is the allocated workers responsibility to update this within 24 hours)  |

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| **Reason for Action** | **Required Action** | **Who will do this and when?** | **Contingency if agreed actions do not work (who will do what and when)** |
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**Minutes to be sent to:**

* **All meeting attendees;**
* **Service Manager;**
* **IRO (if applicable);**
* **Police MFH Representative (This will be dependent on authority in which the child resides but for Cumbria is** **cumbriapolicetriageteam@cumbria.pnn.police.uk****)**