**End of Stage One Meeting – Pre-assessment decision**

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| Name of Applicant: |  |
| Meeting date: |  |

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| **STATUTORY CHECKS** |
| *Are all checks returned? Have ex-partners been contacted where necessary? List what is returned with dates and identify any outstanding checks and the impact of these being outstanding may have upon stage 1 process being concluded.* |
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| **MEDICALS** |
| *Have medicals been completed? Is the Medical Adviser’s summary available? If the Medical Adviser’s summary is not yet available has SW seen medical forms and are there any issues which mean we should await Summary before concluding Stage one process?*  *Are there medical issues that need to be considered?* |
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| **PERSONAL REFEREES** |
| *Have three written personal referee forms been returned? Are these three referees compliant? (Is only one a family member?) Have they all been verified? Are there any issues raised that could impact upon progression to stage two?* |
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| **TRAINING & WORKBOOK** |
| *Have the applicant(s) attended the course? Are there any issues that need to be considered? Is presenter’s feedback available?*  *Has the workbook been completed? Is this of a suitable standard?*  *Any issues noted in Workbook that may impact upon concluding stage 1. Is there issues identified for stage 2 assessment?* |
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| **SOCIAL MEDIA CHECK** |
| *Have you discussed with applicant their use of social media where consent form indicates the use of social media platforms? Have you an understanding of what they use each platform they are signed up to for? Have you been able to view in their presence and with their consent the sites they use. Have you any worries in this area to be further explored in stage 2?* |
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| **FINANCES** |
| *Has a financial assessment been completed? Has this been verified? Are there any issues that need to be considered?* |
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| **HEALTH AND SAFETY ASSESSMENT including pets** |
| *Have the H & S assessment been completed? Are there any issues that could impact upon progression to stage two? Has a Fire Check been done? Have pet assessments been completed? Any issues?* |
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| **FAMILY MEMBERS including children** |
| *Have views been sought at this stage? ( should be completed for adult children not in the home) What is the child’s understanding at this stage? Any issues that could impact upon progression to stage two?* |
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| **SUPPORT ISSUES – SUPPORT NETWORK** |
| *Have there been any potential support issues been identified in the stage 1 process? What is the couple’s support network look like? Has eco map been completed in stage 1?* |
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| **APPLICANT(S) FEEDBACK** |
| *What’s the applicant(s) views about stage 1? Are they positive about progressing onto stage 2? Any thoughts about a break (stage 2 pending)? How are they feeling the process has gone from their perspective? Any worries or concerns at this stage?* |
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| **CONCLUSION** |
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| **DECISION:** |
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SIGNED …………………………………………………………………….