

### Appendix C: Permanency process for CLA within care proceedings for children where the plan is adoption

Event	Timescale	Task
Child BCLA	Forms to be received by Health of LAC team within 5 days	Medical consent forms to be signed & sent to CLA health administrator for CLA Health Assessment to be booked –
<p>CLA Planning meeting chaired by manager</p> <p>Planning meeting to discuss all options to achieve permanency including adoption when appropriate</p>	<p>Within 5 working days of placement</p> <p>(Note: planning meeting may take place before child becomes LAC)</p>	<p>Following this meeting: Social worker /Family</p> <ul style="list-style-type: none"> <li>• Where Adoption may be a strong option – Referral to Adopt Thames Valley</li> <li>• Send standard letter to family with leaflet explaining viability and permanency process</li> </ul>
<p>1<sup>st</sup> LAC review</p> <p>Plan will usually be parallel planning at this stage</p>	Within 20 working days of placement	<p>Social worker and FPT will be undertaking connected persons viabilities. Adoption medical and best interest booked</p> <p>IRO to send outline permanency plan to relevant Head of Service</p> <p>SW to book permanency planning meeting with HoS, FPT manager, social worker and their Manager</p>

<p>Permanency planning meeting  Chaired by Head of Service if child  under age 14</p>	<p>6 weeks after initial CLA  planning meeting</p>	<p>Agree plan for adoption or parallel plan with relative to check all processes are on track and ensure a referral to Adopt Thames Valley for Family finder is completed</p>
<p>2nd LAC review</p>	<p>Within 4 months of  placement</p>	<p>Confirm plan permanency as appropriate to child's needs) Family Finding Processes are in place</p>