

# **CEDAM – Terms of Reference**

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## **Child Exploitation Disruption Activity Meeting**

**Greater Manchester Police  
Bolton Council  
EXIT Team**



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## **Intention and Purpose**

- To identify for Bolton the Top 3 risks relating to:
  - Places
  - Persons

Where the potential victim is a child and actions can reasonably be taken to generate information or disruptive activity that may reduce, avoid or remove the risk.

## **Definitions**

### **Places:**

Any Location where there is an identified risk of exploitation

Not limited to specific addresses. May include open spaces or larger areas where information suggests that a risk exists.

### **Persons:**

Persons may include an identified individual or group.

Persons may be an as yet unidentified individual or group if information indicates that there is a risk.

## **Method**

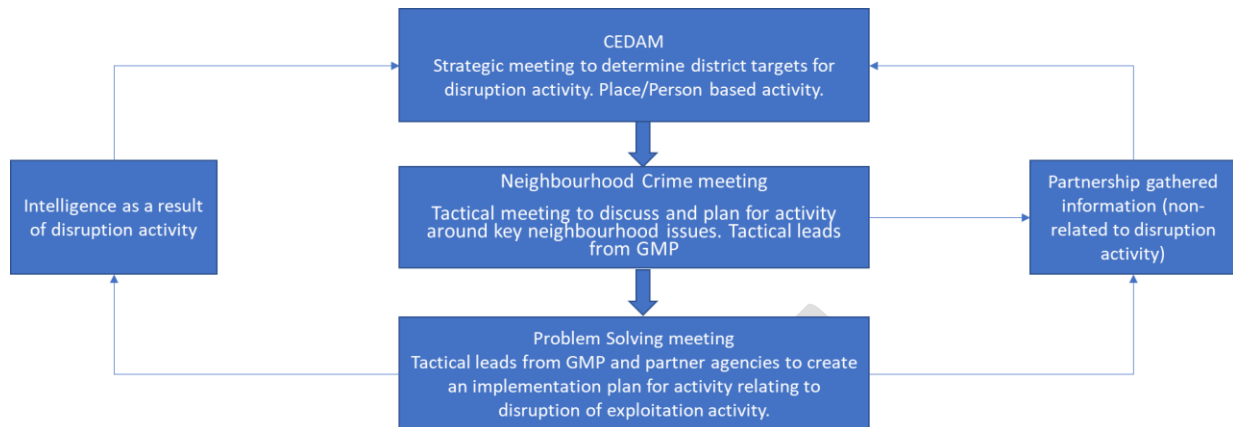
Utilising information available to all agencies the panel shall identify the Top 3 targets in each risk category

Targets will be subject to an individual 'problem solving meeting' where there will be a bespoke panel to address the risk

On the ground activities to be undertaken to obtain information and disrupt any exploitative activities.

Information and intelligence from ongoing disruption activities to be fed back to CEDAM so that ongoing risk assessments can be conducted.

## Structure



## Information Flow

The single point of entry for nominations of Places and Persons to be considered for CEDAM is to be the Daily Governance Meeting. (DGM)

DGM is a daily multi-agency meeting that receives information and intelligence in relation to persons currently open to the EXIT/Complex Safeguarding Team for review and action as well as other information and intelligence that has been highlighted for the attention of these teams due to the connection to exploitation.

DGM is attended by professionals with training in identification of exploitation and risk assessment. This is the correct forum to identify potential cases for referral to CEDAM for addition to the Cohort of cases for disruption activity.

Once a case has been identified by DGM as being suitable for referral to CEDAM the known information will be collated and shared with CEDAM agencies for research one week prior to the CEDAM meeting. This will allow members to complete research and submit to CEDAM for discussion.

Cases will be suitable for discussion at CEDAM where they fit the definition of a person or place and the intention and purpose criteria are met. Unless there are exceptional circumstances CEDAM will not look to direct activity where a case does not fall into the red category on the risk assessment criteria. This should be considered by DGM prior to a decision to refer to CEDAM.

**Risk Assessment**

Risk assessment will be considered by each agency for their own records. For the purpose of CEDAM risk shall be defined as below

Risk Level	Persons	Places/Spaces
<b>RED</b>	<p>The presence of information suggests that a person or group of persons pose an immediate risk of harm through exploitation activity where the intended victim of that activity is a child.</p> <p>There may be sufficient information to identify a risk posed to a child/group of children where the identity of the group intended for disruption is not known.</p>	<p>The presence of information suggests that activity relating to the exploitation of a child or group of children and is occurring in a place or space and that activity poses an immediate risk of harm.</p> <p>A targeted place or spaces does not need to be specifically identified and may be as broad as a group of buildings or geographical area.</p>
<b>AMBER</b>	<p>The presence of information suggests that a person or group of persons pose a risk of harm through exploitation activity where the intended victim of that activity is a child.</p> <p>This risk posed by this exploitation activity does not pose an immediate threat to the health/safety/welfare of the intended victim.</p>	<p>The presence of information suggests that activity relating to the exploitation of a child or group of children and is occurring in a place or space and that activity poses a risk of harm.</p> <p>This risk posed by this exploitation activity does not pose an immediate threat to the health/safety/welfare of the intended victim.</p>
<b>GREEN</b>	<p>There is no information to suggest that there is an increased risk of exploitation or harm to a child or group of Children</p>	<p>There is no information to suggest that there is an increased risk of exploitation or harm to a child or group of Children.</p>

The aim of all CEDAM activity should be to continuously reduce the risk posed by any persons / places / spaces.

In giving consideration to the risk assessment an absence of information or intelligence should be a factor. If there is an intelligence gap that in itself is preventing the ability of the group to Remove, avoid or reduce the risk of harm posed by a Person, place or space then this should be accounted for in the risk assessment process and weighted accordingly in the decision making.

## **Meeting Agenda**

**CEDAM shall consider the following points in its agenda:**

- 1. Updates from currently open cases**
- 2. Closure of cases**
- 3. New cases**
- 4. Any Other Business**

## **Opening/Closure of cases**

**Cases shall be considered for the CEDAM process where DGM has considered that there is sufficient concern that exploitation activity is occurring, and the risk level may be considered to be RED.**

**Forwarded cases shall be discussed by the CEDAM group and the risk assessment completed.**

**Where a case is considered to be RED the group shall consider:**

- 1. Can activity be undertaken to disrupt the exploitative behaviour**
- 2. Does that action require the involvement of the CEDAM group or can this be managed by a single agency.**
- 3. Is this case one of the top 3 risk areas for the borough.**

**If a case meets these three steps, then it shall be opened to the group for disruption activity.**

**Where a case does not meet the criteria for opening to CEDAM then the information shall be forwarded with the rationale for it's non-inclusion in the process to the most relevant agency to take primacy for arranging disruption activity.**

**A case shall be considered to be suitable for closure to CEDAM where the following criteria are met:**

- 1. Disruption activity has reduced the risk of exploitation to AMBER or below.**
- 2. Disruption activity has not reduced the risk level and the group are satisfied that there are no additional activities that can be identified to do reduce the risk level.**
- 3. Investigation and disruption has been unable to identify the person / group / location that information indicates as being the risk of exploitation.**

**Where a case is to be closed a finalisation rationale shall be recorded in the minutes of the meeting and updated on the problem solving record for the case.**